

March 16, 2009  
Delaware, NJ 07833

The meeting of the Knowlton Township Board of Education was called to order at 7:05 p.m. in the School Library.

### ***Notice of Meeting***

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Star Gazette and The Express-Times and distributed to the Knowlton Township Elementary School, the Delaware and Columbia Post Offices and the Knowlton Township Municipal Building.

### ***Call to Order***

### ***Flag Salute***

### ***Roll Call***

Present: Mr. Matt Moore (President), Mrs. Laurie Burns, Mr. Kevin Haycock, Mr. Bill Maxwell, Mrs. Melissa Norwicke, Mrs. Bethany Summers (arrived 7:19 p.m.) and Mrs. Dawn Sullivan

Absent: Mr. Gregory Murray and Mr. Alex Rinaldi

Other: Mrs. Sharon Mooney (Superintendent), Mrs. Rachelle Tjalma (SBA), Jeannine DeFalco (Assistant Principal)

### ***Public Participation - None***

### ***Correspondence - None***

### ***Committee Reports***

Education – Mrs. Burns reported that the Education Committee met and discussed the update from the Report Card committee that is working on developing a new report card system based on skills mastery and using the SIRS system and then Mrs. Werner reported on the fluency tests given to students which showed good improvement and that the program is working.

Community Relations – Mrs. Summers reported that the Community Relations committee met and discussed the KIDS Committee, their plans for reminding people to vote in the upcoming election, advertising for the public meeting on the referendum and Mr. Moore reported to the committee on his attendance at the March 4<sup>th</sup> WCSBA Legislative Forum.

***Superintendent's Report*** – Mrs. Mooney reported on the following:

- Facility walk-through meeting held today with John Gibson and Jeff Clark from Gibson Tarquini and Mr. Moore and Mrs. Tjalma. The architects asked various questions regarding the septic and well systems and it was determined that they should engage their engineers. It was also determined that they would have plans with options and costs prepared prior to the May 28<sup>th</sup> community facility meeting and that they would be in attendance at this meeting. In addition, it was discussed that asbestos removal from the floor tiles would be considered on the project list.
- March 12<sup>th</sup> community facility meeting – The project plans seemed well received, but their was limited attendance of only 17 people.

Mr. Haycock noted that we may want to wait on the asbestos part of the project since it is very expensive.

Mr. Moore also commented on the facility walk-through meeting with the architects and the 1<sup>st</sup> community facilities meeting held regarding the building project. Mr. Moore was very pleased that Executive County Superintendent, Kevin Brennan, attended this meeting and asked the board if he could send a thank you to him on the board's behalf; the board agreed.

## ***MOTIONS***

### ***1. Special Education Policy***

A motion was made by Mr. Haycock seconded by Mrs. Sullivan to approve the revisions to Policy #6171.4 Special Education at first reading with changes.

Discussion – Lengthy discussion followed surrounding many questions and several revisions to the policy requested by Mrs. Burns and Mrs. Summers. Mrs. Mooney responded to the questions and will make the changes for the second reading.

Motion carried unanimously.

### ***2. Approve Substitute Van Driver for 2008-09***

A motion was made by Mr. Haycock seconded by Mr. Maxwell to approve the following substitute van driver for the 2008-09 school year, as recommended by the Superintendent: Nancy Bunce.

On roll call, motion carried unanimously.

### ***3. Preliminary Budget – 2009-10***

A motion was made by Mr. Haycock seconded by Mrs. Summers

BE IT RESOLVED to approve a FY2010 school district budget for submission to the voters as follows:

<u>Fund</u>	<u>Budget</u>
General Fund	\$ 4,235,911
Special Revenues	\$ 91,675
Debt Service	\$ 197,984
<b>TOTAL</b>	<b>\$ 4,525,570</b>

WHEREAS the maximum expenditures for travel including workshop registration fees in FY2009 were \$18,400 and WHEREAS \$7,358 has been spent to date, BE IT FURTHER RESOLVED that the maximum expenditures for travel including workshop registration fees in FY2010 is \$19,350.

BE IT FURTHER RESOLVED that the FY2010 maximum expenditure for public relations is \$500, for legal services is \$17,500 and for audit services is \$12,800.

BE IT FURTHER RESOLVED to acknowledge that the FY2010 budget as described results in a general fund tax levy of \$2,581,846.

On roll call, motion carried unanimously.

#### ***4. Approve Field Trip Destinations and Field Trip Contracts***

A motion was made by Mr. Haycock seconded by Mrs. Norwicke to approve the following field trip destinations and contracts: field trip contract Q-FT8 – B&K Dalrymple for 1 Gr. 6 trip to Fairview totaling \$400.00; field trip contract Q-FT10 – B&K Dalrymple for 1 Gr. 2 trip to the Lehigh Valley Zoo totaling \$239.00; field trip contract Q-FT11 – First Student for 1 Gr. 4 trip to Trenton totaling \$440.00 and field trip contract Q-FT12 – Stocker for 2 trips, Gr. 6 to Dorney Park (\$385.00) and North Warren Regional (\$75.00) totaling \$460.00.

Motion carried unanimously.

#### ***Executive Session***

Be it hereby resolved by, Mr. Haycock seconded Mrs. Norwicke at 7:50 p.m. pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold an executive session regarding:

- KTEA Negotiations
- CSA Evaluation

It is expected that discussion undertaken in executive session will be made public at the time action is taken.

Motion carried unanimously.

The meeting was reopened to the public at 8:06 p.m.

#### ***Adjournment***

A motion was made by Mr. Haycock seconded by Mrs. Norwicke

to adjourn the meeting at 8:07 p.m.

Motion carried unanimously.

Respectfully,

Rachelle Tjalma  
Board Secretary