

July 28, 2008
Delaware, NJ 07833

The meeting of the Knowlton Township Board of Education was called to order at 7:15 p.m. in the School Library.

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Star Gazette and The Express-Times and distributed to the Knowlton Township Elementary School, the Delaware and Columbia Post Offices and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Present: Mr. Matt Moore (President), Mrs. Laurie Burns, Mr. Kevin Haycock, Mr. Bill Maxwell and Mrs. Melissa Norwicke

Absent: Mr. Gregory Murray, Mr. Alex Rinaldi Mrs. Bethany Summers and Mr. Christopher Wadiak

Other: Mrs. Sharon Mooney (Superintendent), Mrs. Rachelle Tjalma (SBA), Teachers – Allison Bickhardt, Diane Geitzenauer, Kim Reber and Pat Zito

Public Participation - None

Correspondence – Mrs. Tjalma read a thank you letter from the Belvidere BOE for donating the old art tables, a thank you letter from Linda King and Natalie Morrison both thanking the board for the retirement gifts and a letter of request from Luann Magnuson to reduce her time to 20% due to a university teaching position.

Superintendent's Report – Mrs. Mooney reported on the following:

- Proficiency Standards – On 7/16/08, the State DOE adopted a resolution raising the standard on both the math and language arts tests for grades 5-8. Now students must earn at least 50% of the possible points in order to be deemed proficient. In the past, they were considered proficient if they earned 33-46% of the possible points. The change will result in a greater number of partially proficient students overall. The impact of this change on AYP status is in the process of being developed. We should receive results for our 5th and 6th graders in a few weeks. Determinations for AYP will not be finalized until later this fall.

- A grant was submitted on June 30th by Knowlton Township in cooperation with the school, formally requesting the NJ Dept. of Community Affairs (DCA) Recreational Opportunities for Individuals with Disabilities (ROID) for \$20,000 in program funding. The township has offered to make a \$4,000 cash match. The program will implement and provide recreational, leisure, and/or academic enrichment activities for the benefit of 37 special education students. The program would be integrated into our children's summer program.
- Children's Summer Program – The program went very well. The attendance increased from last year partially due to better exposure. We have already talked about better ways to market the program (Spring Event) since many parents are still unaware of what actually occurs during the program. If we receive the grant money above, we will be able to advertise on the weekly themes with lists of activities. The final net cost of the program this year was only \$1,471.16 versus a budget of \$7000.
- We are still working with the Township to purchase the Gray property. The property is zoned as historical so I have had to submit letters to the township stating various options for use of the property.
- Cluster Council – At our first cluster meeting, we met with the new CSAs from NWR and Blairstown. We would like to set up a meeting for October. We will establish an agenda in Sept. and choose a date.
- Negotiations conference – Please see the information that was included in the board packet since we are in the final year of the current three-year teacher's contract and will need to begin negotiating this coming school year.

Committee Reports

Education: None

Personnel: Mr. Haycock reported that the committee met and reviewed the new hires on tonight's agenda.

Finance: Mr. Moore reported that the committee discussed the following: quotes received on the charter school transportation run, a meeting with a SIRS representative to consider expanding to the report card and report writer modules and to discuss the six architect proposals received from the RFP. Mr. Moore summarized the proposals in the Finance Meeting notes.

EDUCATION/LEGISLATION

1. Approve ELS Plan

A motion was made by Mrs. Burns seconded by Mr. Haycock to approve the 2008-2011 English Language Services 3 year plan.

Motion carried unanimously.

PERSONNEL/POLICY

2. Revise Contracts

A motion was made by Mr. Haycock seconded by Mr. Maxwell to revise the following employment contracts for 2008-09, as recommended by the Superintendent:

Previous motion approved 4/28/08:

Magnuson	M+15, 17 (60%)	40,968 + Longevity \$800
Hill	M16 (60%)	39,462

Revised:

Magnuson	M+15, 17 (20%)	13,656 + Longevity \$800
Hill	M16 (100%)	65,770

On roll call, motion carried unanimously.

3. *Out of District Aide Contract*

A motion was made by Mr. Haycock seconded by Mr. Maxwell to offer an employment contract to Jennifer Thomas as an out of district personal aide for special education student #1408 for the 2008-09 school year, at a salary of \$16,400, as recommended by the Superintendent.

On roll call, motion carried unanimously.

4. *Aide Contracts*

A motion was made by Mr. Haycock seconded by Mr. Maxwell to offer employment contracts for 2008-09 to the following aides, as recommended by the Superintendent:

Cathleen Gerhardt	Step 5 Instructional Aide	\$12,600
Diane Geitzenauer	Step 5 Instructional Aide	12,600

On roll call, motion carried unanimously.

5. *Employment Contracts*

A motion was made by Mr. Haycock seconded by Mr. Maxwell to offer employment contracts to the following persons for the 2008-09 school year, as recommended by the Superintendent:

Pamela Janeiro	Step 3B, 50%	\$22,367.50
Nicole Marks	Step 3B	44,735.00
Larissa Roman	Step M9, 20%	11,111.00

On roll call, motion carried unanimously.

BUSINESS/FINANCE/OPERATIONS

6. *Approve Out of District Sending Summer Tuition Contracts*

A motion was made by Mrs. Norwicke seconded by Mr. Haycock

to approve a tuition contract for the summer of 2008 with Camp Warren c/o The Arc for one special education student (#1451) at a rate of \$1,750 from June 23, 2008 to August 1, 2008 and personal aide cost of \$1,575; and to approve a tuition contract for the summer 2008 with CTC Center for one special education student (#1409) at a rate of \$5,130 from July 9, 2008 to August 5, 2008 and August 11, 2008 to August 22, 2008 and personal aide cost of \$2,079.

Motion carried unanimously.

7. *Approve Out of District Sending Tuition Contracts*

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve a tuition contract for the 2008-09 school year with the Belvidere School District for one special education student (#1408) with a tuition rate of \$25,000.

Motion carried unanimously.

8. *Approve Physical Therapy Service Provider*

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve Sam's Kids Pediatric Therapy LLC as the 2008-09 Physical Therapy Service Provider for one special education student (#1408) attending the Belvidere School District at a rate of \$85.00 per hour.

Motion carried unanimously.

9. *Approve Out of District Sending Tuition Contract*

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve a tuition contract for the 2008-09 school year with Celebrate the Children private school for one special education student (#1409) with a tuition rate of \$49,536 and extraordinary services rate of \$26,911.80.

Motion carried unanimously.

10. *Approve Parental Transportation Contracts*

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve the following parental transportation contracts for special education transportation:

<u>Destination</u>	<u>Per Diem</u>	<u>Length</u>	<u>Student</u>	<u>Maximum</u>
Celebrate the Children	\$40/day	Summer 2008	#1409	\$1,200
Celebrate the Children	\$65/day	9/1/08-6/30/09	#1409	\$11,700
Camp Warren	\$15/day	Summer 2008	#1451	\$300
Allamuchy School	\$34/day	9/1/08-6/30/09	#1451	\$6,120
Belvidere School	\$25/day	9/1/08-6/30/09	#1408	\$4,500

Motion carried unanimously.

11. Approve Receiving Students and Tuition Rate

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to accept tuition students from White Township School District for the 2008-09 school year and to approve the tuition rate of \$8,500 for the Preschool Disabled morning class.

Motion carried unanimously.

12. Approve Travel Expenditures

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve the attached travel expenditures for the 2008-09 school year as required by the Chapter 53 revisions to C.18A:11-12.

Motion carried unanimously.

13. Approve Budget Line-Item Transfers

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve the attached 2007-08 budget line-item transfers from June 24, 2008 to June 30, 2008 totaling \$11,034.84 for Fund 10, \$374.97 for Fund 20 and appropriations of \$100.00 for Fund 20, also to approve the attached 2008-09 budget line-item transfers from July 1, 2008 to July 28, 2008 totaling \$770.00 for Fund 10.

Motion carried unanimously.

14. Approve Bills

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve the bills for payment as follows: Monthly bill list \$240,961.76 and Cafeteria bill list \$1,019.83.

Motion carried unanimously.

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of June 30, 2008 (Policy 6820).

Board Secretary

Date

15. Accept Report of the Secretary and Report of the Treasurer

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to accept the monthly A-148 Secretary's Reports for the month ended June 30, 2008 and the A-149 Treasurer of School Monies Report for the month ended June 30, 2008 in compliance with the N.J.A.C. 6A:23-2.11(c)4. The Board of Education, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district

officials, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b).

Motion carried unanimously.

16. Approve Minutes

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to approve the Regular and Closed Session Minutes of June 23, 2008 and the Regular Session Minutes of June 30, 2008.

Motion carried unanimously.

17. Approve Minutes

A motion was made by Mrs. Norwicke seconded by Mr. Haycock to award a contract to Garden State Transportation for the 2008-09 school year for charter school transportation at the lowest quoted per diem of \$80/day or \$14,400 per annum.

Motion carried unanimously.

New Business – Diane Geitzenauer approached the board regarding a fundraiser approval request to raise funds for a local competitor in the 2009 Iditarod Sled Dog Race. Several ideas were discussed, however, the board tabled the decision to approve the request until August when a more specific request was ready.

Executive Session

Be it hereby resolved by, Mr. Haycock seconded by Mrs. Norwicke at 8:37 p.m. pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold an executive session regarding:

- CSA evaluation

It is expected that discussion undertaken in executive session will be made public at the time action is taken.

Motion carried unanimously.

The meeting was reopened to the public at 9:01 p.m.

Adjournment

A motion was made by Mr. Haycock seconded by Mrs. Norwicke to adjourn the meeting at 9:02 p.m.

Motion carried unanimously.

Respectfully,

Rachelle Tjalma
Board Secretary