

Facility Committee Minutes Meeting September 12, 2011

Present: Kevin Haycock (C), Matt Moore, Randy Dolinsky, Sharon Mooney, and Melody McBride

- 11-12 Facility To-do list – Ms. McBride informed the committee of Hank’s leave of absence since the facility walk-through. The items identified by the committee have not been reviewed with Hank as of the meeting date. She said an email update would be provided to the committee throughout the year as the items are prioritized to repair or replace.
- Window Project – Ms. McBride said the windows were ordered over the summer and Mr. Lynch, from Panoramic Doors and Windows, said there is a possibility we will be able to start the project November 10th-11th while the school is closed.
- Modular Repairs – The skirting on the modulares was replaced over the summer by Mike Journey Carpentry. Ms. McBride said the work was completed before the start of the school; however, the caulking on the trim did not dry before it rained and seeped down the new skirting. The carpenter will return to re-caulk and paint the skirting where it was stained.
- Roof Leaks – Due to the increased amount of rain over the past few weeks, Ms. McBride informed the committee of several leaks in the roof. The main entrance foyer shows the most damage. Kraft Roofing has repaired the flashing and sealed the leaks in the foyer on several occasions, but the leaks return after heavy rain. On their last visit, Kraft informed us the leak in the foyer is coming from the skylight. They will send us a quote to replace the skylight. The committee recommended calling a new vendor for a second opinion. Ms. McBride said she would also look into removing the skylight, instead of replacing.
- Basement Leaks – Ms. McBride informed the committee of the basement leaks from the rain, particularly in the boiler room. There was a lengthy discussion regarding options to seal the basement walls. The committee also discussed potentially moving the CST upstairs. Ms. McBride said she would investigate the costs associated with sealing the walls. Mr. Moore said once the walls are sealed, the committee should further discuss reconfiguring the basement walls to move the offices away from the storage areas.