

**KNOWLTON TOWNSHIP  
SCHOOL DISTRICT**  
P.O. Box 227, 80 Route 46  
Delaware, New Jersey 07833-0227  
Tel: 908-475-5118  
Fax: 908-475-1141

Sharon Mooney  
*Superintendent*

Jeannine DeFalco  
*Vice Principal*

May 2, 2010

Dear Parents of Current Students,

As we plan activities for our new incoming kindergarten students for school year 2010 – 2011, we are also looking at ways to help improve parent communication and understanding of our procedures and traditions. Even though we have a comprehensive parent handbook, weekly newsletters, and classroom news, when you were new to our school did you ever ask yourself any of the following questions?

- Where is the East Wing?
- What is SAGE?
- Can I send in a treat on my child's birthday?
- Who calls me about classroom celebrations?
- What does my child wear to the Winter Concert?
- What are Market Day, Beaver Day, Pajama Day, 100<sup>th</sup> Day, and Tricky Tray ?????

Maybe you had a lot of questions but didn't really know who to ask or felt too self-conscious to inquire. We would like to develop a parent support list for new parents to the district. New parents to the district would be given the phone number of an experienced parent who would serve as a member of the "Parent Hotline" to answer questions or offer information.

If you are willing to offer support on the "Parent Hotline", please complete the form on the bottom of the page and return it to school. We will divide up the number of volunteers with the number of new parents to our school community. If at any time during the school year you can no longer serve on the hotline, we will inform the new parent and make other arrangements. This program will take effect in the 2010-2011 school year. If you have any questions, please give me a call at 475-5118.

Sincerely,

Sharon Mooney

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I am willing to serve as a volunteer on the Parent Hotline for the 2010-2011 school year.

I will take calls during the following times: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

(Please return by 5/28/10)