

**SAGE**

**Enrichment Program**

**Knowlton Township School District**

Procedures for:

Nomination

Screening

Exiting the Program

## **K – 3 Gifted and Talented Program Description**

Enrichment for identified students in grades Kindergarten through 3<sup>rd</sup> is infused into the curriculum in a variety of ways. Students do independent work at the computers and in learning centers. Teachers provide enrichment activities by offering a variety of reading books in subject related areas as well as expanding the availability of specific author books. Students also receive additional reference materials, opportunities to develop writing skills, and supplemental work in math, science, social studies and language arts. Students should be able to develop their talents and skills as their abilities, interests, and available resources allow.

## **Identification Process Grades K-3**

IDENTIFICATION is defined as those students to be considered for inclusion in an enrichment program. These students will be further assessed through multiple measures from which the district will identify the qualified students.

- I. Who may nominate students?
  - A. Teachers – both classroom and special subject.
  - B. CST and/or Administrators
- II. When may students be nominated?
  - A. After the end of the 2<sup>nd</sup> marking period and students may be considered for identification at any time during the remainder of the year.
- III. What forms are used?
  - A. Teacher Nomination Form
  - B. Renzulli-Hartman
  - C. Teachers may also review a student's file for the following if they are available:
    - Terra Nova Scores
    - Report Card Grades
    - CogAT Scores

**Knowlton Township Elementary School  
SAGE Program Teacher Nomination Form  
(Grades K-3)**

**Student Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Date** \_\_\_\_\_

**Nominated by** \_\_\_\_\_

Gifted and talented children are those persons, who by virtues of *outstanding* abilities are capable of high performance. These are children who require differentiated educational programs and enrichment activities.

Listed below are some general characteristics of gifted children. Please check the characteristics which you feel apply to the student nominated. A student need not be proficient in all areas to receive nomination. If you have any examples of student's outstanding works, please include them with this form.

- \_\_\_ 1. Child displays ability to fulfill high standards of classroom performance.
- \_\_\_ 2. Child displays self-motivation to tasks of interest.
- \_\_\_ 3. Child displays creative and original ideas.
- \_\_\_ 4. Child displays leadership potential.
- \_\_\_ 5. Child displays intellectual curiosity.
- \_\_\_ 6. Child thrives on complexity.
- \_\_\_ 7. Child displays advance academic ability.
- \_\_\_ 8. Child initiates and maintains a conversation in a wide variety of subjects.
- \_\_\_ 9. Child displays a high level of retentiveness.
- \_\_\_ 10. Child displays an ability to work cooperatively with others.
- \_\_\_ 11. Child displays perseverance and commitment to task.
- \_\_\_ 12. Child displays high level of thinking skills, i.e. application, analysis, synthesis, evaluation.
- \_\_\_ 13. Child displays a positive attitude.
- \_\_\_ 14. Child expands upon classroom learning.

## **Grades 4 – 6 SAGE Program Description**

Students in grades 4-6 meet two times per week during the regular school day. Students receive instruction from a certified teacher on a variety of subjects that meet their interests and abilities in order to develop their talents and skills. Students are also given the opportunity to enhance their personal and social development.

Students will participate in the county “Battle of the Books” competition and the annual county consortium as well as other activities chosen by the teacher and approved by the administration.

## Nomination Procedure Grades 3-6

NOMINATION is defined as those students to be considered for identification and inclusion in the program. These are students who will be further assessed and from which the district will identify the qualified students for acceptance into the program.

- I. Who may nominate students?
  - A. Teachers – both classroom and special subject.
  - B. Parents – either through classroom teachers, special teachers, CST, CSA or directly through contact with the SAGE teacher/coordinator.
  - C. CST and CSA
- II. When may students be nominated?
  - A. During the fourth marking period of each school year students in grades 3 – 5 may be recommended for the following year.
  - B. New students in grades 4 – 6 are considered upon entering the district.
  - C. At the end of the 2<sup>nd</sup> marking period, students in grades 4 – 6 who show exceptional ability and have never been screened may be considered.
- III. What forms are used?
  - A. Classroom and Special Teachers: Renzulli-Hartman Scale for rating behavioral characteristics of superior students (learning, motivation, creativity, leadership).
  - B. Parent: Suggests teacher(s) to do a Renzulli-Hartman

## SCREENING PROCEDURE Grades 3-6

SCREENING is defined as further assessment of each student in order to facilitate identification and programming.

- I. Teacher/Coordinator receives name(s) of student(s) to be screened.
  - A. If referred by a teacher, SAGE coordinator requests that the nominating teacher completes a Renzulli-Hartman form for each student.
  - B. If referred by a parent, SAGE coordinator requests that the parent select a teacher(s) to complete the Renzulli-Hartman.
- II. Teacher/Coordinator reviews the student's file looking at the following:
  - A. NJ ASK scores or comparable standardized test for out-of-state transfer students.
  - B. Report Card: End of the year averages in all academic subjects.
  - C. CogATs
  - D. When a student enters the district having been identified and included in the previous district's program, the above may be pre-empted if scores are comparable.
  - E. If it is necessary to administer an individual I.Q. test, the coordinator will administer the test after parental permission is requested and received
- III. Screening Summary Worksheet is completed.
  - A. Scores and/or grades are entered and the weighted equivalents (for all indicators looked at) are tallied.
  - B. Students must score 7 of possible 12 points for placement in SAGE.
  - C. All completed referrals are forwarded for administrative review. In a disputed decision between home and school, the administrative decision will prevail.
- IV. Parents will receive written notification of eligibility into the program and signed permission must be returned to the school before the student can participate in the program.
- V. If a student is to begin SAGE classes, classroom teachers are notified and instruction begins.

**KNOWLTON TOWNSHIP SCHOOL DISTRICT**  
**SAGE SCREENING SUMMARY Grades 3-6**

Student \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Nominated by \_\_\_\_\_

<u>PRIMARY INDICATORS</u>	<u>Score</u>	<u>Points</u>			
I. Renzulli-Hartman from teacher:	_____	0	1	2	3
II. Terra Nova Complete Battery National Percentile	_____	0	1	2	3
<u>Or</u>					
NJ ASK Combined Average Math and Lang. Arts	_____	0	1	2	3
III. Report Card Average of all academic subjects	_____	0	1	2	3
IV. CogATs	_____	0	1	2	3

**TOTAL OF ALL POINTS** \_\_\_\_\_

**Highest score possible is 12; need 7 points to qualify for program.**

## SAGE SCORING WORKSHEET

Category	0 Points	1 Point	2 Points	3 Points
<b>RENZULLI-HARTMAN (Learning &amp; Motivation, Creativity, and Leadership)</b>	Less than <b>37</b>	<b>37 to 93</b>	<b>94 to 130</b>	<b>131 to 148</b>
<b>TERRA NOVA Complete Battery (National Percentile)</b>	Less than <b>90%</b>	<b>90% to 94 %</b>	<b>95% to 97%</b>	<b>98% and above</b>
<b>NJ ASK* Combined Average Math &amp; LA</b>	Less than <b>250</b>	<b>250 to 255</b>	<b>256 to 260</b>	<b>261 and above</b>
<b>REPORT CARD (Average of all Subjects)</b>	Less than <b>88%</b>	<b>89% to 91 %</b>	<b>92% to 95 %</b>	<b>96% and above</b>
<b>COGATS</b>	Less than <b>111</b>	<b>111 to 120</b>	<b>121 to 129</b>	<b>130 and above</b>

Report Card Averages and Terra Nova Percentiles were revised for 2000-2001

\*NJ ASK Scores were added for 2004-2005

As of 2006-2007, scores on the Renzulli-Hartman Scale have been consolidated to yield one combined score for Learning & Motivation, Creativity, and Leadership.

## Exit Procedures Grades 3-6

EXIT PROCEDURES are guidelines for removing students who have met the criteria for SAGE and have been receiving instruction.

- I. A student may be removed at the request of a parent.
  - A. Parents must put the request in writing for removal from the program. This usually follows a conference with the teacher/coordinator.
- II. As a result of poor grades or attitude toward work, the parent or teacher/coordinator may request a conference to consider removal from SAGE.
  - A. This is usually done at the end of a marking period. The student is expected to complete all assigned work for that marking period.
  - B. Parents/Teachers are asked to put this request for removal in writing.
- III. Probationary removal based on II above may occur.
  - A. Probationary removal will be for one marking period and subject to review at that time.
  - B. Probationary removal will be subject to administrative review before the action is taken.
  - C. In a disputed decision between home and school, the administrative decision will prevail.
- IV. Re-entry
  - A. If the student re-enters the program within one school year, the re-entry would not necessitate screening.
  - B. If more than one school year elapses, the student will be screened according to the screening procedure.