

# **KNOWLTON TOWNSHIP ELEMENTARY SCHOOL**

**Office of the Superintendent**

## **AGENDA FOR REGULAR MEETING – September 24, 2018**

### ***Notice of Meeting***

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

### ***Call to Order***

### ***Flag Salute***

### ***Roll Call***

### ***Mission Statement***

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

### ***Correspondence***

### ***Vice Principal's Report – PARCC presentation***

### ***Superintendent's Report – Tenure Recognition***

### ***Board Secretary's Report***

### ***Committee Reports***

### ***Public Participation***

## ***MOTIONS***

### ***1. Approve Substitutes***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following substitute for the 2018-19 school year, as recommended by the  
Superintendent: Timothy Reber

On roll call, motion

### ***2. Appoint School Physician***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to appoint Dr. Eugene Cullen as the School Physician for the 2018-19 school year with a  
yearly rate of \$1500.00 .

On roll call, motion

### ***3. Board Attorney Name Change***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to recognize that effective immediately the prior motion appointing the Schwartz Edelstein  
Law Group as our Board Attorney is hereby amended to substitute the name of the Weiner  
Law Group LLP.

Motion

### ***4. Approve Child Study Team intern***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve Meaghan Manole, a student at Montclair State University, to complete required  
intern hours between 9/27/18 and the last day of school for the 2018-2019 school year, as  
recommended by the Superintendent.

Motion

### ***5. Approve Classroom Observation***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve Kaitlin Bertholf, a student at Centenary University, to complete 15 required  
observations hours between 10/11/18 and 11/15/18, as recommended by the Superintendent.

Motion

### ***6. Approve Classroom Observation***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve Antonia Giordano, a student at Warren County Community College, to complete  
5 required observation hours between 10/1/18 and 11/1/18, as recommended by the  
Superintendent.

Motion

**7. Approval of Field Trip Contracts**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following 2018-19 field trip contracts:

- QT-01 PS and K to Mackey’s Orchard B&K Dalrymple
- QT- 02 Grade 6 to Fairview B&K Dalrymple

On roll call, motion

**8. Accept CAP Grant**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to accept the 2018-19 Child Assault Prevention (CAP) grant in the amount of \$934.00 with a district responsibility of \$280.00.

On roll call, motion

**9. Approve Week of Respect**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the week of October 1<sup>st</sup>, 2018 as the Week of Respect.

Motion

**10. Approve School Violence Awareness Week**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the week of October 15<sup>th</sup>, 2018 as School Violence Awareness Week.

Motion

**11. Approve Travel Expenditures**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the attached travel expenditures for the 2018-19 school year as required by the Chapter 53 revisions to C.18A:11-12.

On roll call, motion

**12. Approve Transfers**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve transfers for dates August 28, 2018 to September 24, 2018 from Fund 11 in the amount of \$800.00.

On roll call, motion

**13. Approve Bills**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the bills for payment as follows: Monthly bill list \$325,890.17 (08.28.18-09.24.18).

On roll call, Motion

**Monthly Certification**

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of August 31, 2018 (Policy 6820).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**22. Accept Report of the Secretary and Report of the Treasurer**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to accept the monthly A-148 Secretary’s Reports for the month ended August 31, 2018 and the A-149 Treasurer of School Monies Report for the month ended August 31, 2018 in compliance with the N.J.A.C. 6A:23A-16.10(c). The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(c).

Motion

**23. Approve Minutes**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the Regular Session Minutes of August 27, 2018.

Motion

**Old Business – NJSBA conference October 22-25, 2018**

**New Business**

**Upcoming meetings**

Board Workshop Meeting October 15, 2018. (Third Monday)

Board Meeting October 22, 2018, 7pm

**Executive Session**

Be it hereby resolved by \_\_\_\_\_ seconded by \_\_\_\_\_  
at \_\_\_\_\_ pm pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold an Executive Session for the duration of approximately 45 minutes regarding:  
**Administrative Contracts**

It is expected that discussion undertaken in executive session will be made public at the time action is taken.

The meeting was re-opened to the public at \_\_\_\_\_ pm.

**Adjournment**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion