

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING

January 28, 2019

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Superintendent's Report

Presentations- – Certificates of Appreciation

-Knowlton Knight Awards presented by Dana Carroll

Vice Principal's Report

Board Secretary's Report

MOTIONS

1. Approve Substitutes

A motion was made by _____ seconded by _____
to approve the following substitutes for the 2018-19 school year, as recommended by the
Superintendent, pending completion of paperwork: Julia Greer and Jordan Greszczak.

On roll call, motion

2. Approve Personnel and/or Firm Appointments

A motion was made by _____ seconded by _____
to appoint the following for 2019:

Insurance Agent for Property/Casualty – Brown and Brown, Inc.
Insurance Broker for Health Insurance – Brown and Brown, Inc.
Risk Management Consultant – Bob Gemmell, Brown and Brown, Inc.

On roll call, motion

3. SEMI Waiver

A motion was made by _____ seconded by _____
to apply to the Interim Executive County Superintendent for a SEMI Waiver for the 2019-
2020 school year based upon the fact that the district will have 9 Medicaid eligible classified
students, based on the revenue projections provided by the Department of Education.

Motion

4. Approve Educational Trips

A motion was made by _____ seconded by _____
to approve the following 2018-2019 educational trips

Q-FT-08	Fairview Lake	Stocker
Q-FT-09	High Notes Festival	B&K Dalrymple

Motion

5. Approve Memorandum of Agreement

A motion was made by _____ seconded by _____
to approve the Memorandum of Agreement for 2018-2019 as provided by the State of New
Jersey.

Motion

6. Approve Travel Expenditures

A motion was made by _____ seconded by _____
to approve the attached travel expenditures for the 2018-19 school year as required by
N.J.S.A.18A:11-12.

On roll call, motion

7. Approve Budget Line-Item Transfers

A motion was made by _____ seconded by _____
to approve the attached 2018-2019 budget line-item transfers for the time period of
December 16, 2018 through January 28, 2019 with a total of \$1,000 for Fund 11.

On roll call, motion

8. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from December 16, 2018 through January 28,
2019 General Fund bill list of \$383,343.53 and Cafeteria bill list \$3,928.11.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of December 31, 2018 (Policy 6820).

Board Secretary

Date

9. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary's Report for the month ended December 31, 2018 and
the A-149 Treasurer's of School Monies Report for the month ended December 31, 2018 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary's monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended in
violation of NJAC 6A:23A-16.10(c).

Motion

10. Approve Minutes – December 17, 2018

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of December 17, 2018.

Motion

11. Approve Minutes – January 3, 2019

A motion was made by _____ seconded by _____
to approve the Reorganization Session Minutes of January 3, 2019.

Motion

Old Business

New Business

Upcoming Meetings

February 11, 2019 Committee Meetings
February 25, 2019 Board Meeting, 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by

Motion