

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL
Office of the Superintendent

AGENDA FOR REGULAR MEETING – August 26, 2019

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Correspondence

Superintendent's Report

Board Secretary's Report

Public Participation

MOTIONS

Consent Motion Approval

A motion was made by _____ seconded by _____
to approve the use of a consent motion for the meeting.

Motion

Consent Motion

A motion was made by _____ seconded by _____
to approve the following agenda items numbered 1 through 10 for the 2019-2020 school year.

On roll call, motion

1. 2019-20 Appointments

A motion was made to appoint the following persons for the 2019-20 school year:

Americans with Disabilities Act (ADA) Coordinator – Jeannine DeFalco
Substance Awareness Coordinator – Susan Acker
Anti-Bullying Specialist – Debbie Lennox
Anti-Bullying Coordinator – Dana Carroll
Acting Board Secretary for Emergency Purposes – Dana Carroll
Affirmative Action Officer – Dana Carroll
504 Committee Coordinator – Dana Carroll
North Jersey Municipal Employee Benefits Fund Commissioner – Michael Brennan
North Jersey Municipal Employee Benefits Fund Alternate – Jeannine DeFalco

2. New Hires

A motion was made by _____ seconded by _____
to authorize Mrs. DeFalco, Superintendent, to hire new employee/s as needed for September start, to be approved by the board at the next regular meeting.

3. Approve Vice Principal Evaluation Tools for 2019-2020

A motion was made by _____ seconded by _____
to approve the Multidimensional Principal Performance Rubric as the evaluation tool for 2019-2020.

4. Approve 2019-2020 Board Goals

A motion was made by _____ seconded by _____
to approve 2019-20 Board Goals, as attached.

5. Emergency Crisis Plan

A motion was made by _____ seconded by _____
to approve the revisions to the district Emergency Crisis Plan for the 2019-2020 school year.

6. Approve Anti-Bullying Bill of Rights Self Assessment

A motion was made by _____ seconded by _____
to approve the Anti-Bullying Bill of Rights Self Assessment for submission and certification
as required.

7. Approve Regular Session Minutes

A motion was made by _____ seconded by _____
to approve the Regular session minutes of July 29, 2019.

8. Approve Executive Session Minutes

A motion was made by _____ seconded by _____
to approve the Executive Session minutes of July 29, 2019.

9. Approve Policy 6142.10

A motion was made by _____ seconded by _____
to approve updates to policy 6142.10, Internet Safety and Technology.

10. Approve Memorandum of Agreement

A motion was made by _____ seconded by _____
to approve the Memorandum of Agreement for 2019-2020 as provided by the State of New
Jersey with the 2019 updates.

11. Travel Expenditures

A motion was made by _____ seconded by _____
to approve the attached travel expenditures for the 2019-20 school year as required by
N.J.S.A.18A:11-12.

On roll call, motion

12. Approve Merit Goals

A motion was made by _____ seconded by _____
to approve merit goals for Michael Brennan (as attached) for submission to the Executive
County Superintendent to be completed in the 2019-2020 school year.

On roll call, motion

13. Approve Merit Goals

A motion was made by _____ seconded by _____
to approve merit goals for Jeannine DeFalco, (as attached) for submission to the Executive
County Superintendent to be completed in the 2019-2020 school year.

On roll call, motion

14. Approve Contract for Nursing Services

A motion was made by _____ seconded by _____
to approve the contract for in school nursing services with Bayada, if needed, during the
2019-2020 school year at a rate of \$60.00/hour for RN services or \$50.00/hour for LPN
services.

On roll call, motion

15. Approve Shared Service Agreement

A motion was made by _____ seconded by _____
to approve the Shared Services Agreement with Blairstown Township School District to
enter a joint agreement for shared technology services of Ryan Lilly, Technology Related
Services, with a district responsibility of \$9,711.00 for a nine month period beginning
October 1, 2019.

On roll call, motion

16. Approve Bills

A motion was made by _____ seconded by _____
to approve bills for payment as follows: \$125,255.95 for Monthly bill list for July 30, 2019
through August 26, 2019.

On roll call, motion

17. Accept Secretary and Treasurer Reports

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended July 31, 2019 and the
A-149 Treasurer’s of School Monies Report for the month ended July 31, 2019 in
compliance with the NJAC 6A:23A-16.10(c)3. The Board of Education, after review of the
Secretary’s monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended
in violation of NJAC 6A:23A-16.10(c)4.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of July 31, 2019 (Policy 6820).

Board Secretary

Date

Old Business

Reminder - 2019 NJSBA Workshop – October 21- 24, 2019
NJSBA Regional Broadband Initiative Summit- future plans

New Business

Upcoming meetings

Board Workshop Meetings September 9, 2019

Board Meeting September 23, 2019, 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion