

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING – February 24, 2020

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Superintendent's Report

Vice Principal's Report

Board Secretary's Report

Committee Reports

Board President's Report

Presentations -

Knowlton Knight Awards- Mrs. Carroll

Staff Spotlight- Mrs. Carroll

Jacob Erickson – Eagle Scout project

Chatterpix/Colonial Life project- Mrs. Garrison's second graders

MOTIONS

1. New Hire

A motion was made by _____ seconded by _____
to approve the hiring of Sean Hardy, Pre School maternity leave replacement teacher, for 65 days, with a prorated salary of \$22,580, as recommended by the Superintendent.

On roll call, motion

2. New Hire

A motion was made by _____ seconded by _____
to approve the hiring of Monika Sempruch, Pre School aide, with a prorated salary of \$6,200 through the end of the 2019-2020 school year.

On roll call, motion

3. Accept Resignation

A motion was made by _____ seconded by _____
to accept the resignation of Pamela Gumbman, with regret, effective March 10, 2020.

On roll call, motion

4. Approve Child Assault Prevention grant application

A motion was made by _____ seconded by _____
to approve the 2020-2021 Child Assault Prevention grant application with a district share of \$250.

On roll call, motion

5. Approve Professional Services Contract

A motion was made by _____ seconded by _____
to approve a professional services contract with J&B Therapy, LLC, for provision of Functional Behavior Assessments for the 2019-2020 school year at a rate of \$90.00/hour.

On roll call, motion

6. *Semi Waiver*

A motion was made by _____ seconded by _____
to apply to the Interim Executive County Superintendent for a SEMI Waiver for the 2020-2021 school year based upon the fact that the district will have 7 Medicaid eligible classified students, based on the revenue projections provided by the Department of Education.

On roll call, motion

7. *Audit and Management Report*

A motion was made by _____ seconded by _____
to accept the 2018-19 Audit and Management Report:

Audit for the Year Ending June 30, 2019

Administrative Practices and Procedures	None
Financial Planning, Accounting and Reporting	None
School Purchasing Programs	None
School Food Service	None
Student Body Activities	None
Application for State School Aid	None
Pupil Transportation	None
Facilities and Capital Assets	None
Miscellaneous	None
Follow-up on prior year findings	Not Applicable

On roll call, motion

8. *Approve Field Trip Contracts*

A motion was made by _____ seconded by _____
to approve the following 2019-2020 field trip contracts:

B&K Dalrymple Q-FT-10	Bus ride through Delaware	Incoming K
Stocker Bus Co. Q-FT-11	Da Vinci Science Center	Grade 2
Stocker Bus Co. Q-FT-12	Liberty Science Center	Grade 5
B&K Dalrymple Q-FT-13	Crayola Experience	Grade 1

On roll call, motion

9. New Hire

A motion was made by _____ seconded by _____
to authorize Mrs. DeFalco, Superintendent, to hire a new employee for the open aide position
for the 2019-2020 school year, to be approved by the board at the next regular board meeting.

Motion

10. Approve Policy 1100

A motion was made by _____ seconded by _____
to approve updates to Policy 1100, Communicating with the Public.

Motion

11. Approve Policy 1312

A motion was made by _____ seconded by _____
to approve updates to Policy 1312, Community Complaints and Inquiries.

Motion

12. Approve Policy 1330

A motion was made by _____ seconded by _____
to approve updates to Policy 1330, Use of School Facilities.

Motion

13. Approve Policy 1600

A motion was made by _____ seconded by _____
to approve updates to Policy 1600, Community Relations.

Motion

14. Approve Travel Expenditures

A motion was made by _____ seconded by _____
to approve the travel expenditures for the 2019-20 school year as required by
N.J.S.A.18A:11-12.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of January 31, 2019 (Policy 6820).

Board Secretary

Date

15. Approve Budget Line-Item Transfers

A motion was made by _____ seconded by _____
to approve the attached 2019-2020 budget line-item transfers for the time period of January 28, 2020 through February 24, 2020 with a total of \$1,000 for Fund 11.

On roll call, motion

16. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from January 27, 2020 through February 24, 2020 General Fund bill list of \$377,766.27 and Cafeteria bill list \$4,846.50.

On roll call, motion

17. Approve Minutes – January 27, 2020

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of January 27, 2020.

Motion

18. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended January 31, 2020 and the A-149 Treasurer’s of School Monies Report for the month ended January 31, 2020 in compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c).

On roll call, motion

Old Business

New Business

Upcoming Meetings

March 9, 2020 Committee Meetings, 6pm

March 23, 2020 Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion