

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING – March 23, 2020

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Superintendent's Report

Vice Principal's Report –NJSLA Science

Board Secretary's Report – Mr. Brennan will give an overview of the 2020-2021 Preliminary Knowlton Township Budget

Committee Reports

MOTIONS

1. Approval of New Hire

A motion was made by _____ seconded by _____
to approve Jordan Greszczak, personal aide, at a prorated salary of \$5,967.50, as
recommended by the Superintendent.

On roll call, Motion

2. Mileage Reimbursement

A motion was made by _____ seconded by _____
to approve the mileage reimbursement at a rate equal to the current OMB circular rate for all
contracts pursuant to N.J.A.C. 6A:23A-7.3 (maximum travel expenditure amount of \$1,500
per employee).

On roll call, motion

3. 2020-2021 Budget Preliminary Adoption

A motion was made by _____ seconded by _____
to submit the 2020-21 proposed budget to the Warren County Department of Education for
review and approval. The proposed budget includes sufficient funds to provide curriculum
compliance with N.J.S.A. and N.J.A.C. Title 6 and 6A. The proposed budget includes the
following revenues and expenditures:

Revenues:

General Fund

Local Tax Levy	\$2,906,072
Tuition	-
Miscellaneous Revenue	1,122
Cap Reserve Interest	300
State Aid	1,003,015
Budgeted Fund Balance	391,491
Withdrawal from Capital Reserve	-
Federal Revenue-Special Projects	60,893
 Total Revenues	 \$4,362,893

Expenditures:

Fund 10 Transfer to Charter School	86,000
Fund 11 Current Expense	4,205,700
Fund 12 Capital Outlay	10,300
General Fund Total	\$4,302,000
Fund 20 Special Revenue	60,893
Total Expenditures	\$4,362,893

On roll call, motion

4. Merit Goal

A motion was made by _____ seconded by _____
to recognize the designated qualitative Merit Goal for the Superintendent, as stated in the
letter dated September 6, 2019 has been achieved and to authorize submission to the
Executive County Superintendent for approval and authorization of payment.

On roll call, motion

5. Approve Budget Line Item Transfers

A motion was made by _____ seconded by _____
to approve the attached 2019-2020 budget line-item transfers for the time period of February
25, 2020 through March 23, 2020 with a total of \$4,000.00 for Fund 11.

On roll call, motion

6. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows: Monthly bill list \$382,516.43 and Cafeteria bill
list \$4,516.21.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c) 3, I certify that no budgetary line item account has been
over expended in violation of N.J.A.C. 6A:23-2.11(a) as of February 29, 2020 (Policy 6820).

Board Secretary

Date

7. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended February 29, 2020 and
the A-149 Treasurer’s of School Monies Report for the month ended February 29, 2020 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary’s monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended
in violation of NJAC 6A:23A-16.10(c).

On roll call, motion

8. Approve Minutes

A motion was made by _____ seconded by _____
to approve the Regular Session minutes of February 24, 2020.

Motion

Old Business

New Business

Upcoming Dates

- April Board Meeting Dates
 - Board Workshop – 4/6/20
 - Regular Meeting – 4/28/20 at 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion