

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING – April 27, 2020

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Presentation – Knowlton Township Budget 2020-2021-Michael Brennan, SBA

Correspondence

Superintendent's Report

Vice Principal's Report

Board Secretary's Report

Committee Reports

AGENDA

1. 2020-2021 Budget Adoption

A motion was made by _____ seconded by _____
to submit the 2020-21 proposed budget to the Warren County Department of Education for review and approval. The proposed budget includes sufficient funds to provide curriculum compliance with N.J.S.A. and N.J.A.C. Title 6 and 6A. The proposed budget includes the following revenues and expenditures:

Revenues:

General Fund

Local Tax Levy	\$2,906,072
Tuition	-
Miscellaneous Revenue	1,122
Cap Reserve Interest	300
State Aid	1,003,015
Budgeted Fund Balance	391,491
Withdrawal from Capital Reserve	-
Federal Revenue-Special Projects	60,893
Total Revenues	\$4,362,893

Expenditures:

Fund 10 Transfer to Charter School	86,000
Fund 11 Current Expense	4,205,700
Fund 12 Capital Outlay	10,300
General Fund Total	\$4,302,000
Fund 20 Special Revenue	60,893
Total Expenditures	\$4,362,893

On roll call, motion

2. Contract Renewals

A motion was made by _____ seconded by _____
to offer employment contracts to the following persons for the 2020-21 school year, as
recommended by the Superintendent:

Apgar	M6	\$62,265	
Baker	B13	\$68,570	
Bickhardt	M19	\$81,540	Longevity \$2,500
Ciccarelli	M8	\$64,075	
Davalos	B19	\$78,720	Longevity \$1,500
Ferry	B19	\$78,720	Longevity \$1,500
Garrison	M10	\$65,900	
Harer	B18	\$76,890	Longevity \$1,500
Hill	M19	\$81,540	
Hollmann (3 days/week)	M7	\$38,445	
Janeiro	B12	\$66,740	
Jones	M19	\$81,540	Longevity \$1,500
Kwasnik	B+15,11	\$66,135	
Lennox	M12	\$69,560	
Lestrangle	M7	\$64,075	
Lightcap (1 day/week)	M10	\$13,180	
Maxman	B+15,10	\$64,305	
Perry	M13	\$71,390	
Plunkett	B6	\$59,445	
Reber	M+15,19	\$82,765	Longevity \$2,000
Staub	M+30, 12	\$72,010	
Stefankiewicz (2.5 days/week)	M+30,14	\$37,835	(Knowlton Share)
Tate (3 days/week)	B13	\$41,142	
Thurgood	M+15,9	\$67,125	
Toth	M4	\$58,645	
Werner	M15	\$75,050	
White	B19	\$78,720	Longevity \$2,000

On roll call, motion

3. Custodian Contract Renewals

A motion was made by _____ seconded by _____
to offer employment contracts to the following custodians for the 2020-21 school year, as
recommended by the Superintendent:

Franklin Bush Robert Guida Geoffrey Littlehale

On roll call, motion

4. Maternity Leave Extension

A motion was made by _____ seconded by _____
to extend the maternity leave of Katelyn Toth, Preschool teacher, with the extension starting
May 26, 2020 through the end of the 2019-2020 school year.

On roll call, motion

5. Requisition of Taxes for 2020-2021

A motion was made by _____ seconded by _____
to approve that the amount of district taxes needed to meet the obligations of the Board for the 2020-2021 school year is \$2,906,072 and the Township of Knowlton is hereby requested to place in the hands of the Treasurer of School Monies the amount as shown in the following schedule in accordance with the statutes relating thereto:

July 10, 2020	\$350,000.00
August 10, 2020	\$350,000.00
September 10, 2020	\$245,119.11
October 10, 2020	\$245,119.11
November 10, 2020	\$245,119.11
December 10, 2020	\$245,119.11
January 10, 2021	\$245,119.11
February 10, 2021	\$245,119.11
March 10, 2021	\$245,119.11
April 10, 2021	\$245,119.11
May 10, 2021	\$245,119.12

On roll call, motion

6. District’s Mileage Reimbursement Expense

A motion was made by _____ seconded by _____
to approve the district’s total maximum mileage reimbursement expense for SY 20-21 of \$51,000 pursuant to N.J.A.C. 6A:23A-7.3.

On roll call, motion

7. Donation

A motion was made by _____ seconded by _____
to accept a donation in the amount of \$1,000 from Sally Byrd, for the purpose of purchasing materials to be used in conjunction with the district’s 3D printer to assist with creation of PPE for distribution to area health care facilities.

On roll call, motion

8. Accept Safety Grant

A motion was made by _____ seconded by _____
to accept the 2020 NJSIG grant in the amount of \$2,100.

On roll call, motion

9. Virtual Learning Plan-DOE

A motion was made by _____ seconded by _____
to approve the District’s program of virtual or remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 12, 2020, and implemented since the District’s closure on March 16, 2020.

Motion

10. 2020-2021 Preliminary School Calendar

A motion was made by _____ seconded by _____
to approve the 2020-2021 preliminary calendar.

Motion

11. Resolution

A motion was made by _____ seconded by _____
to oppose delay in transmission of property tax revenue to school districts:

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Knowlton Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Knowlton Township Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 24th Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

Motion

12. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows: Monthly bill list \$398,346.72 and Cafeteria bill list \$3,572.86.

On roll call, Motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c) 3, I certify that no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11(a) as of March 31, 2018 (Policy 6820).

Board Secretary

Date

13. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary's Report for the month ended March 31, 2020 and the A-149 Treasurer of School Monies Report for the month ended March 31, 2020 in compliance with the N.J.A.C. 6A:23A-16.10(c). The Board of Education, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c).

On roll call, motion

14. Approve Minutes

A motion was made by _____ seconded by _____
to approve the Regular Minutes of March 23, 2020.

Motion

Upcoming Meetings

May 11, 2020, 6pm Board Workshop
May 18, 2020, 7pm Board Meeting

Old Business

New Business

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion _____