

# **KNOWLTON TOWNSHIP ELEMENTARY SCHOOL**

**Office of the Superintendent**

## **AGENDA FOR REGULAR MEETING – May 18, 2020**

### ***Notice of Meeting***

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

### ***Call to Order***

### ***Flag Salute***

### ***Roll Call***

### ***Mission Statement***

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

### ***Public Participation***

### ***Correspondence***

### ***Superintendent Report***

### ***Vice Principal's Report***

### ***Board Secretary Report***

### ***Committee Reports***

## **MOTIONS**

### **1. Maternity Leave Modification**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve a modification to the maternity leave of Maureen Plunkett, with a return to work date at the conclusion of her allowable sick days (30) on May 19th, 2020.

On roll call, motion

### **2. Approve Maternity Leave**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve a request for maternity leave, under FMLA, from Samantha Lestrage beginning September 1, 2020 through January 4, 2021, as recommended by the Superintendent.

On roll call, motion

### **3. Food Services Contract**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to award Maschio's Food Services, Inc. as the food service management company for the 2020-21 school year at an annual management fee of \$8,260.42. Maschio's guarantees the district's financial loss is limited to \$3,000 for the food service operation including the management fee.

On roll call, motion

### **4. Approve Physical Therapy Provider**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve Allison Peck, P.T. as the 2020-21 Physical Therapy Service Provider at the rate of \$87.00 per hour.

On roll call, motion

### **5. Merit Goal**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to recognize the designated quantitative Merit Goal for the Superintendent, as stated in the letter dated September 6, 2019 has been achieved and to authorize submission to the Executive County Superintendent for approval and authorization of payment.

On roll call, motion

### **6. Virtual Learning Plan**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the updates to the District's program of virtual or remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 12, 2020, and implemented since the District's closure on March 16, 2020.

Motion

**7. *New Hires***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to authorize Mrs. DeFalco, Superintendent, to hire new employees for the summer, to be  
approved by the board at the next regular board meeting.

Motion

**8. *Approve Policy 2210***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve policy 2210, Administrative Leeway in Absence of Board Policy.

Motion

**9. *Teacher Evaluation Model for 2020-2021***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the adoption of Charlotte Danielson’s Teacher Evaluation Model and Rubric for  
the 2020-2021 school year.

Motion

**10. *Vice Principal Evaluation Model for 2020-2021***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the adoption of the Multidimensional Principal Performance Rubric for the 2020-  
2021 school year.

Motion

**11. *Resolution***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to oppose delay in transmission of property tax revenue to school districts:

**WHEREAS**, Senate Bill 2392 and Assembly Bill 3969, currently pending in the state Legislature,  
would authorize the Department of Community Affairs to permit municipalities to delay or alter  
the transmission of property tax revenue to school districts during gubernatorial-declared  
emergencies; and

**WHEREAS**, New Jersey's public schools are highly dependent on property tax revenue to  
support education programs; and

**WHEREAS**, on average, local property taxes constitute close to 60% of public school revenue,  
with the percentage even greater in a significant number of districts; and

**WHEREAS**, delaying or altering the transmission of property tax revenue from municipalities  
would result in a financial crisis for school districts, seriously disrupting the educational process;  
and

**WHEREAS**, although public school buildings are closed during the current health emergency,  
the education of our students is taking place through remote instruction and, therefore, continued  
timely transmission of all property tax revenue due to the school district is critical for the  
educational process to continue without interruption; and

**WHEREAS**, under our state's current structure, municipalities are designated as the authorities to collect property taxes, but those taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS**, municipal governing bodies are empowered under current law to borrow in order to ensure that full payments to school districts are made;

**WHEREAS**, the Knowlton Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes that this legislation would only worsen the situation for our communities; and

**WHEREAS**, while S-2392/A-3969 would require a municipality to pay a percentage of the revenue due to a school district based on consultation between the state Departments of Community Affairs and Education, the amount of taxes collected at the time and the financial condition of the municipality and school district, it does not address subsequent payment to the school district to make up the full shortfall amount; and

**WHEREAS**, as currently written, S-2392/A-3969, which is designed to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve.

**NOW, THEREFORE, BE IT RESOLVED** that the Knowlton Township Board of Education urges the State Legislature and Governor to oppose S-2392/A-3969; and be it further

**RESOLVED**, that this resolution be delivered to Governor Philip D. Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, and the \_\_\_ Legislative District's representatives in the state Senate and General Assembly; and be it further

**RESOLVED**, that a copy of this resolution be forwarded to the New Jersey School Boards Association.

Motion

### ***12. Year-End Transfers and Appropriations***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to authorize the Superintendent to make line item transfers and appropriations as needed during the month of June and to authorize payment of year-end invoices all of which will be approved by the Board of Education at the next board meeting.

On roll call, motion

### ***13. Approve Bills***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the bills for payment as follows: Monthly bill list \$359,285.45 and Cafeteria bill list of \$1617.37.

On roll call, motion

### ***Monthly Certification***

Pursuant to NJAC 6A:23A-16.10(c)3, I certify that no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4 as of April 30, 2020 (Policy 6820).

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Board Secretary

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Date

***14. Accept Report of the Secretary and Report of the Treasurer***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to accept the monthly A-148 Secretary’s Reports for the month ended April 30, 2020 and the A-149 Treasurer of School Monies Report for the month ended April 30, 2020 in compliance with the NJAC 6A:23A-16.10(c)3. The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c)4.

Motion

***15. Approve Minutes***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the regular session minutes from April 27, 2020.

Motion

***Old Business*** - Superintendent evaluation is available on line—you should be receiving an email about completing. Discussions still occurring about an extension

***New Business***

- Board Retreat Date

***Upcoming Meetings***

**June 8, 2020 Workshop**

**June 22, 2020 Board Meeting**

***Adjournment***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion