

**KNOWLTON TOWNSHIP ELEMENTARY SCHOOL**  
**Office of the Superintendent**

**AGENDA FOR REGULAR MEETING – August 24, 2020**

***Notice of Meeting***

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

***Call to Order***

***Flag Salute***

***Roll Call***

***Mission Statement***

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

***Correspondence***

***Superintendent's Report***

***Board Secretary's Report***

***Public Participation***

## ***MOTIONS***

### ***Consent Motion Approval***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the use of a consent motion for the meeting.

Motion

### ***Consent Motion***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following agenda items numbered 1 through 6 for the 2020-21 school year.

On roll call, motion

#### ***1. 2020-21 Appointments***

A motion was made to appoint the following persons for the 2020-21 school year:

Americans with Disabilities Act (ADA) Coordinator – Jeannine DeFalco  
Substance Awareness Coordinator – Joelene Groves  
Anti-Bullying Specialist – Debbie Lennox  
Anti-Bullying Coordinator – Dana Carroll  
Acting Board Secretary for Emergency Purposes – Dana Carroll  
Affirmative Action Officer – Dana Carroll  
504 Committee Coordinator – Dana Carroll  
North Jersey Municipal Employee Benefits Fund Commissioner – Michael Brennan  
North Jersey Municipal Employee Benefits Fund Alternate – Jeannine DeFalco

#### ***2. New Hires***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to authorize Mrs. DeFalco, Superintendent, to hire new employee/s as needed for September start, to be approved by the board at the next regular meeting.

#### ***3. Approve Vice Principal Evaluation Tools for 2020-2021***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the Multidimensional Principal Performance Rubric as the evaluation tool for 2020-2021.

#### ***4. Approve 2020-2021 Board Goals***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve 2020-21 Board Goals, as provided.

#### ***5. Reopening Plan***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to acknowledge the 2020-2021 Knowlton Township Elementary School Return to School Plan has been submitted and approved by the Warren County Department of Education.

**6. Approve Regular Session Minutes**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the Regular session minutes of July 27, 2020.

**7. Maternity Leave Modification**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve a modification to the maternity leave of Samantha Lestrage, with a return to  
work August 31 for the 20-21 school year.

On roll call, motion

**8. Appoint World Language Coordinator**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to appoint Juliana Goncalves, to the stipened position of World Language coordinator, until  
the teaching position is filled, with a rate of \$45 per hour, not to exceed 12 hours per week,  
as recommended by the Superintendent.

On roll call, motion

**9. Approve 2020-2021 Transportation Contract Renewal**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the 2020-21 pupil transportation contract with B&K Dalrymple Inc. for  
\$145,899.33.

|                  |             |
|------------------|-------------|
| <b>Route #1</b>  | \$40,268.85 |
| <b>Route #3</b>  | \$33,157.48 |
| <b>Route #7</b>  | \$35,966.37 |
| <b>Route #10</b> | \$36,506.63 |

On roll call, motion

**10. Approve Budget Line-Item Transfers**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the 2020-2021 budgt line item transfers for the time period of July 28, 2020 to  
August 24, 2020 with a total of \$8,928.15 for Fund 11.

On roll call, motion

**11. Approve Bills**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve bills for payment as follows: \$183,312 for Monthly bill list for July 28, 2020  
through August 24, 2020.

On roll call, motion

***12. Accept Secretary and Treasurer Reports***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_ to accept the monthly A-148 Secretary’s Report for the month ended July 31, 2020 and the A-149 Treasurer’s of School Monies Report for the month ended July 31, 2020 in compliance with the NJAC 6A:23A-16.10(c)3. The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c)4.

On roll call, motion

***Monthly Certification***

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of July 31, 2020 (Policy 6820).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

***Old Business***

***New Business***

***Upcoming meetings***

**Board Workshop Meetings September 14, 2020**

**Board Meeting September 28, 2020, 7pm**

***Adjournment***

A motion was made by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

seconded by \_\_\_\_\_

Motion