

**KNOWLTON TOWNSHIP
SCHOOL DISTRICT**
P.O. Box 227, 80 Route 46
Delaware, New Jersey 07833-0227
Tel: 908-475-5118
Fax: 908-475-1141

Jeannine DeFalco
Superintendent

Dana Carroll
Vice Principal

September 2021

Dear Parent:

On behalf of all of us at the Knowlton Township Elementary School, let me welcome you to the 2021 - 2022 school year. We share your hopes and aspirations for your child, and we look forward to working with you during the months ahead.

In order to make sure our records are up to date for the 21-22 school year, we are sending home on the first day of school and emailing today several very important items for your review. One of the items is a **Contact Verification Listing**. (Returning students only) It is very important that you review the information on this form for accuracy as it includes the emergency contact information for your child. Please review, make any necessary changes, sign the bottom of the form and return it to the school. If your child is new to our school you will receive an emergency information card to fill out and return instead.

Please refer to the checklist below to help keep track of what should be completed and returned to school. Thank you for your cooperation.

Yours truly,
Jeannine DeFalco
Superintendent

➤ **I have completed and returned the items below which I received from school on the first day of school:**

- _____ Emergency Information Card – (Kindergarten & New Students only) – return by 9/13/21
- _____ Contact Verification Listing – grade 1-6 students, excluding new students – return by 9/13/21
- _____ Free & Reduced Lunch Application (**return 1 form per family by 9/27/21 if you wish to apply**) / Mrs. Groves
- _____ Health Information Update Form – return by 9/13/21/ Mrs. Groves

➤ **I have received the following items below from school via email and will print out and return to school as indicated below:**

- _____ Electronic Device Usage Agreement – Required of all students K-6 / Please print out, sign and return to school by 9/13/21/main office
- _____ Parental / Guardian Consent Form (photo permission) – Print out and return to school if you ***DO NOT GRANT permission for photo/image that includes your child to be published on the school website or in other print publications/newspaper.***

➤ **I have also received the following items from the school to review.**

- _____ Parent Portal Letter with access information and codes – (Mailed to kindergarten and new students only. For all other students, parent portal access information remains the same as last year.) (sending home 1st day)
- _____ Notes from the Nurse (emailed to parents)

➤ **The following items are available for your review on the school website: www.knowltonschool.com**

If you would like a copy of any of the below items, please contact the school office at 475-5118 ext. 200.

- 2021-2022 School Year Calendar – ***Always available on the school website under the For Parents tab/Resources/School Year Calendar***
- School Health Program Booklet
- AHERA Yearly Notification 2021 – 2022
- Annual Integrated Pest Management Notice for School Year 2021-2022
- KTBOE Local Wellness/Nutrition Policy # 3542.1
- Parent Information 2021-2022 School Year emailed to all families on August 23, 2021.