

**Knowlton Township Elementary School
School Furnished Electronic Device Usage Agreement
Policy 6142.10**

Students shall adhere to the following guidelines when using school provided electronic devices:

1. The device is to be used for educational, school related purposes only. Any other use of the device is strictly prohibited and may subject the student to disciplinary action.
2. Use of the electronic device is subject to the Knowlton Township School District's policies and regulations, including but not limited to Policy 6142.10.
3. The student shall be provided with certain privileges and rights on the district's network. The student should in no way attempt to gain other privileges or to attempt to access resources on the network or websites to which no explicit rights have been granted.
4. The student shall not, in any way, tamper with or misuse school equipment, either software or hardware. No form of tampering is acceptable.
5. The student may not download copyrighted software, audio or video files, or any other copyrighted material from the Internet not legally allowed to be used. Any such material found will be deleted without prior notification.
6. The electronic device may include the district's software image and preloaded software for specific tasks. The installation of other software images or software shall be approved and may only be done by the assigned staff member authorized to maintain the equipment.
7. Software in use in district is licensed in a correct and legal manner. The student should make no attempt to copy licensed or copyrighted material using this electronic device.
8. The electronic device shall be used for the sole purpose of conducting school work and may not be used for personal purposes.
9. The student issued electronic device is the property of the Knowlton Township Elementary School District. The electronic device may have security settings, monitoring or auditing software, tracking technology and any other software that could monitor the use of the technology device to protect the security and integrity of the device for educational purposes. The student is strictly prohibited from disabling such settings and/or removing or tampering with said software.
10. This electronic device may record or collect information on the student's activity or the student's use of the device if the electronic device is equipped with a camera, global positioning system, or other feature capable of recording or collecting information on the student's activity or use of the device. No data stored or found on this electronic device is personal or private and the student has no reasonable expectation of privacy of such data.
11. The student is expected to take all appropriate measures and precautions to prevent the loss, damage and/or unauthorized use of the electronic device. Appropriate measures and precautions taken by the student shall include but are not limited to:
 - a. Store the electronic device appropriately and be sure it is charged for each day.
 - b. Keep food, drinks and liquid away from the electronic devices and work areas;

- c. Do not lend the electronic devices to any other person unless authorized to do so.

Resulting damage to the electronic device may not be covered by warranties, and the student may be liable for repair costs. The parent/guardian may be responsible to reimburse the school district for the cost of any electronic device that is damaged beyond reasonable use or beyond its value. The Board of Education is under no legal, financial or other obligation to provide a replacement device to any student whose device is lost or damaged. Technology related fees/fines must be resolved prior to the last day of school.

When a student has reason to believe their electronic device may be missing, they must immediately report the incident to the issuer of the device. The student must report any hardware or software problems in the operation of the device to the classroom teacher or any staff member authorized to maintain the equipment.

Detach and return bottom with signatures

**Knowlton Township Elementary Internet and Device User Contract
September 2021**

I understand the procedures outlined in the Knowlton Township District Policy 6142.10, Internet Safety and Technology and the School Furnished Electronic Device User Agreement and will abide by those rules. I also understand that any inappropriate conduct will be dealt with as deemed appropriate by the administration. This may include, but is not restricted to, immediate revocation of internet access rights and/or other administrative action. I realize that I am fully responsible for my actions. In using the network and the school furnished devices, I promise to follow the school furnished electronic device usage agreement as per policy 6142.10.

Signature of Student: _____

Date: _____

I, being the parent/guardian of the above student, understand the procedures outlined in the Knowlton Township District Policy 6142.10, Internet Safety and Technology and the School Furnished Electronic Device User Agreement. By signing here, I give my son/daughter permission to access the internet through his/her school using a school furnished device.

Signature of Parent/Guardian: _____

Date: _____

This document will be kept on file while the above named student is attending Knowlton Township Elementary.