

# **KNOWLTON TOWNSHIP ELEMENTARY SCHOOL**

**Office of the Superintendent**

## **DRAFT-AGENDA FOR REGULAR MEETING – November 22, 2021**

### ***Notice of Meeting***

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times, The Star Ledger, and distributed to the Knowlton Township Elementary School, the Delaware Post Office, and the Knowlton Township Municipal Building. This meeting will commence at 7:00 P.M. The meeting will be held remotely. The public will be able to access the agenda, as well as electronically view and participate in the public portion of the meeting via a link posted on the District's website at [www.knowltonschool.com](http://www.knowltonschool.com) or join by phone by dialing any of the following numbers: 301-715-8592, 312-626-6799, 929-205-6099, 253-215-8782, 346-2248-7799 or 669-900-6833. Webinar ID: 895 2145 1465 Passcode: 097911. Any members of the public wishing to submit written comments prior to the start of the meeting by 12 noon on day of said meeting, must email such comment to the attention of the Board Secretary at [brennam@knowltonschool.com](mailto:brennam@knowltonschool.com). Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

### ***Call to Order***

### ***Flag Salute***

### ***Roll Call***

### ***Mission Statement***

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

### ***Public Participation***

### ***Correspondence***

### ***Superintendent's Report***

### ***Vice Principal's Report***

### ***Board Secretary Report***

### ***Presentations: Knowlton Knight/Staff Spotlight – presented by Mrs. Carroll***

## ***Motions***

### ***Consent Motion Approval***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the use of a consent motion for the meeting.

Motion

### ***Consent Motion***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following agenda items numbered 1 through 6 for the 2021-22 school year.

Motion

#### ***1. Approve Comprehensive Maintenance Report and M1 Forms***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the 2021-2022 Comprehensive Maintenance Report and M1 Forms as attached.

#### ***2. Approve Policy 2224.1 – Title IX-Sex Based Discrimination***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the updates to Policy 2224.1, Title IX- Sex Based Discrimination.

#### ***3. Approve Policy 1110 – Media***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the updates to Policy 1110-Media.

#### ***4. Approve Policy 1120.1-Public Participation in Board Meetings***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the updates to Policy 1120.1, Public Participation in Public Board Meetings.

#### ***5. Approve Substitutes***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following substitutes for the 2021-2022 school year, pending completion of  
paperwork:

Heather Reynolds

David Imhof

Claudia Lobycz- nurse

#### ***6. Approve Internship Placement***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve Shannon Suydam, current student in Rider University's Psychology Program to  
complete required internship hours on site with our school psychologist November 2021  
through June 2022.

**7. Approve Bills**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the bills for payment as follows: Monthly bill list \$350,137.78 and Cafeteria bill  
list \$6,474.02.

On roll call, motion

**Monthly Certification**

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been  
over expended in violation of N.J.A.C. 6A:23-2.11(a) as of October 31, 2021 (Policy 6820).

\_\_\_\_\_  
Board Secretary Date

**8. Accept Report of the Secretary and Report of the Treasurer**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to accept the monthly A-148 Secretary’s Report for the month ended October 31, 2021 and  
the A-149 Treasurer’s of School Monies Report for the month ended October 31, 2021 in  
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the  
Secretary’s monthly financial report (appropriations section) and upon consultation with the  
appropriate district officials, certifies that no major account or fund has been overexpended  
in violation of NJAC 6A:23A-16.10(c).

Motion

**9. Approve Minutes**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the Regular Session Minutes of October 25, 2021.

Motion

**Old Business**

**New Business**

**Upcoming Dates and Meetings**

Board Meeting December 20, 2021 @7 pm

**Adjournment**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion