

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING – July 26, 2021

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Correspondence

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Superintendent's Report

Board Secretary's Report

MOTIONS

1. *New Hires*

A motion was made by _____ seconded by _____
to authorize Mrs. DeFalco, Superintendent, to hire new employees for the 2021-2022 school year, to be approved by the board at the next regular board meeting.

Motion

2. *Bus Aides*

A motion was made by _____ seconded by _____
to approve designated KTES aide or administrator to accompany student #1855, as needed, during both the AM and PM routes for the 2021-2022 school year.

On roll call, motion

3. *Approval of Breakfast and Lunch Prices for 2021-2022*

A motion was made by _____ seconded by _____
to approve the lunch prices for 2021-2022 as follows:

Student breakfast	\$1.50
Staff breakfast	\$2.00
Student lunch	\$3.25
Adult lunch	\$3.75
Milk	\$.45
Reduced Lunch	\$.40

On roll call, motion

4. *Accept Horizon Dental Renewal*

A motion was made by _____ seconded by _____
to accept the Horizon dental renewal rates effective September 1, 2021 thru June 30, 2022 at a 0.0% increase in premium rates.

On roll call, motion

5. *Approve Dual Use of Instructional Space*

A motion was made by _____ seconded by _____
to approve completed facility forms for dual use of educational space for Classroom 2 and submission to the County Office.

Motion

6. *Approve Alternate Method of Compliance*

A motion was made by _____ seconded by _____
to utilize the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 for Kindergarten Room 134 restroom.

Motion

7. Approve Indemnity and Trust Agreement NJSIG

A motion was made by _____ seconded by _____
to approve the Indemnity and Trust Agreement and Resolution to Join / Renew Membership
to NJSIG.

Motion

8. Request Full-Time Principal Waiver

A motion was made by _____ seconded by _____
to request a waiver for a full-time, non-teaching Principal for the 2021-22 school year.

Motion

9. Audit and Management Report

A motion was made by _____ seconded by _____
to accept the 2019-20 Audit and Management Report:

Audit for the Year Ending June 30, 2020

Administrative Practices and Procedures	None
Financial Planning, Accounting and Reporting	None
School Purchasing Programs	None
School Food Service	None
Student Body Activities	None
Application for State School Aid	None
Pupil Transportation	None
Facilities and Capital Assets	None
Miscellaneous	None
Follow-up on prior year findings	Not Applicable

10. Approve Stipend

A motion was made by _____ seconded by _____
to approve a \$3,000 stipend for the task of processing the ESEA/ESSER Grants for SY 20-21
by our selected Grants Coordinator and/or Business Administrator.

On roll call, motion

11. Approve Stipend

A motion was made by _____ seconded by _____
to approve a stipend for the task of processing appropriate grants for SY 21-22 by our
selected Grants Coordinator and/or Business Administrator.

On roll call, motion

12. Approve Budget Line-Item Transfers

A motion was made by _____ seconded by _____
to approve the attached 2020-2021 budget line-item transfers for the time period of June 22,
2021 through July 26, 2021 with a total of \$10,172.11.

On roll call, motion

13. Approve Combined Bill List for June and July

A motion was made by _____ seconded by _____
to approve the combined bill lists for payment as follows: Combined bill lists for June 22, 2021 through July 26, 2021 with a total of \$172,009.19.

On roll call, motion

14. Approve Minutes

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of June 28, 2021.

Motion

15. Approve Executive Minutes

A motion was made by _____ seconded by _____
to approve the Executive Session Minutes of June 28, 2021.

Motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of June 30, 2021 (Policy 6820).

Board Secretary Date

16. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended June 30, 2021 and the A-149 Treasurer of School Monies Report for the month ended June 30, 2021 in compliance with the N.J.A.C. 6A:23A-16.10(c). The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(c).

Motion

Old Business

New Business

Next Meeting – August 23, 2021

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion