

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT-AGENDA FOR REGULAR MEETING – August 23, 2021

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office, and the Knowlton Township Municipal Building. This meeting will commence at 7:00 P.M. The meeting will be held remotely. The public will be able to access the agenda, as well as electronically view and participate in the public portion of the meeting via a link posted on the District's website at www.knowltonschool.com or by dialing in using the following phone numbers: 929-205-6099 Webinar ID: 832 8125 4039 Passcode: 870320943. Any members of the public wishing to submit written comments prior to the start of the meeting must email such comment to the attention of the Board Secretary at brennanm@knowltonschool.com. Any such comments that are received by Monday, August 23, 2021 at 12 noon will be read aloud at the meeting for three minutes.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Correspondence

Board Secretary's Report

Superintendent's Report

Presentation – Eagle Scout Project

Public Participation

MOTIONS

Consent Motion Approval

A motion was made by _____ seconded by _____
to approve the use of a consent motion for the meeting.

Motion

Consent Motion

A motion was made by _____ seconded by _____
to approve the following agenda items numbered 1 through 9 for the 2021-22 school year.

On roll call, motion

1. 2021-22 Appointments

A motion was made to appoint the following persons for the 2021-22 school year:

Americans with Disabilities Act (ADA) Coordinator – Jeannine DeFalco
Substance Awareness Coordinator – Joelene Groves
Anti-Bullying Specialist – Debbie Lennox
Anti-Bullying Coordinator – Dana Carroll
Acting Board Secretary for Emergency Purposes – Dana Carroll
Affirmative Action Officer – Dana Carroll
504 Committee Coordinator – Dana Carroll
North Jersey Municipal Employee Benefits Fund Commissioner – Michael Brennan
North Jersey Municipal Employee Benefits Fund Alternate – Jeannine DeFalco

2. Firm Appointment

A motion was made by _____ seconded by _____
to appoint RK Environmental to serve as the district's asbestos safety control monitoring
firm for the room 7 tile project.

3. New Hires

A motion was made by _____ seconded by _____
to authorize Mrs. DeFalco, Superintendent, to hire new employee/s as needed for September
start, to be approved by the board at the next regular meeting.

4. Approve Vice Principal Evaluation Tool for 2021-2022

A motion was made by _____ seconded by _____
to approve the Multidimensional Principal Performance Rubric as the evaluation tool for
2021-2022.

5. Approve Substitute

A motion was made by _____ seconded by _____
to approve the current substitute list for the 2020-2021 school year, pending the completion
of paperwork, as recommended by the Superintendent: **Wanda-Ann Heller.**

6. Approve 2021-2022 Board Goals

A motion was made by _____ seconded by _____
to approve 2021-22 Board Goals, as provided.

7. Emergency Crisis Plan

A motion was made by _____ seconded by _____
to approve revisions to the district Emergency Crisis Plan for the 2021-2022 school year.

8. Approve Regular Session Minutes

A motion was made by _____ seconded by _____
to approve the Regular session minutes of July 26, 2021.

9. Approve Executive Session Minutes

A motion was made by _____ seconded by _____
to approve the Executive session minutes of July 26, 2021.

10. New Hire

A motion was made to hire Diane Geitzenauer in the role of personal aide for the 2021-2022 school year, as recommended by the Superintendent.

On roll call, motion

11. Approve 2021-2022 Transportation Contract Renewal

A motion was made by _____ seconded by _____
to approve the 2021-22 pupil transportation contract with B&K Dalrymple Inc. for \$148,365.02.

Route #1	\$40,949.39
Route #3	\$33,717.84
Route #7	\$36,574.20
Route #10	\$37,123.59

On roll call, motion

12. Approve IDEA Grant

A motion was made by _____ seconded by _____
to approve the following IDEA grant allocations for SY 2021-22:

IDEA Basic	\$47,989 Aide Salary/OT & PT
IDEA Preschool	\$6,231 PSD Aide Salary/Instructional Supplies

On roll call, motion

13. Approve ESEA Grant

A motion was made by _____ seconded by _____
to approve the following ESEA grant allocations for SY 2021-22:

ESEA Title I \$26,315 Aide Salary
ESEA Title II \$4,795 Professional Development

On roll call, motion

14. Approve Budget Line Transfers

A motion was made by _____ seconded by _____
to approve the attached 2021-2022 budget line-item transfers for the time period of July 27,
2021 to August 23, 2021 with a total of \$12,515.05 for Fund 11.

On roll call, motion

15. Approve Bills

A motion was made by _____ seconded by _____
to approve bills for payment as follows: \$208,271.42 for Monthly bill list for July 26, 2021
through August 23, 2021. Cafeteria bill list: \$2,289.20.

On roll call, motion

16. Accept Secretary and Treasurer Reports

A motion was made by _____ seconded by _____ to accept the monthly
A-148 Secretary’s Report for the month ended July 31, 2021 and the A-149 Treasurer’s of
School Monies Report for the month ended July 31, 2021 in compliance with the NJAC
6A:23A-16.10(c)3. The Board of Education, after review of the Secretary’s monthly
financial report (appropriations section) and upon consultation with the appropriate district
officials, certifies that no major account or fund has been overexpended in violation of NJAC
6A:23A-16.10(c)4.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of July 31, 2021(Policy 6820).

Board Secretary

Date

Old Business

New Business

Upcoming meetings

Board Workshop Meetings September 13, 2021

Board Meeting September 27, 2021, 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion _____