

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING -January 25, 2022

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times, The Star Ledger, and distributed to the Knowlton Township Elementary School, the Delaware Post Office, and the Knowlton Township Municipal Building. This meeting will commence at 7:00 P.M. The meeting will be held remotely. The public will be able to access the agenda, as well as electronically view and participate in the public portion of the meeting via a link posted on the District's website at www.knowltonschool.com or join by phone by dialing any of the following numbers: 301-715-8592, 312-626-6799, 929-205-6099, 253-215-8782, 346-248-7799 or 669-900-6833. Webinar ID: 866 1742 7010 Passcode: 960844. Any members of the public wishing to submit written comments prior to the start of the meeting by 12 noon on day of said meeting, must email such comment to the attention of the Board Secretary at brennanm@knowltonschool.com.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Correspondence

Superintendent's Report and Certificates of Appreciation

Vice Principal's Report

Board Secretary's Report

Board President's Report

Committee Reports – Community Outreach, Facilities, Instructional, Policy

Presentations-Mrs. Dana Carroll -Spelling Bee Winner, Knowlton Knight, Teacher Spotlight

Public Participation-

Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

MOTIONS

1. Approve Maternity Leave

A motion was made by _____ seconded by _____
to approve a request for maternity leave, under the conditions of the KTEA contract and FMLA from Katelyn Toth beginning April 13, 2022 through November 21, 2022, as recommended by the Superintendent.

On roll call, motion

2. Lateral Adjustment

A motion was made by _____ seconded by _____
to approve a lateral adjustment for Samantha Lestrangle from step MA to MA+15 with a prorated salary increase of \$1250.00, as recommended by the Superintendent.

On roll call, motion

3. Approve Substitutes

A motion was made by _____ seconded by _____
to approve the following substitutes for the 2021-2022 school year, as recommended by the Superintendent, pending the completion of required paperwork:
Brenadette Acuria, Matthew Haycock, Annie Pike and Alexa Tironi.

On roll call, motion

4. New Hire

A motion was made by _____ seconded by _____
to hire Alison Occhifinto, in the role of personal aide with an anticipated March 1 start for the remainder of the 2021-2022 school year, pending the completion of required paperwork.

On roll call, motion

5. Approve Comprehensive Health and Physical Education Curriculum

A motion was made by _____ seconded by _____
to approve updates to the Health and Physical Education Curriculum.

Motion

6. Approve Merit Goal

A motion was made by _____ seconded by _____
to recognize the designated qualitative Merit Goal #1 for the Superintendent, as stated in the county approval letter dated September 28, 2021 has been achieved and to authorize submission to the Executive County Superintendent for approval and authorization of payment.

On roll call, motion

7. Approve Policy 1410 – Local Units

A motion was made by _____ seconded by _____
to approve updates to Policy 1410, Local Units.

Motion

8. Approve Policy 1230- School Connected Organization

A motion was made by _____ seconded by _____
to approve updates to Policy 1230, School Connected Organization.

Motion

9. Approve Policy 5145.12 – Search and Seizure

A motion was made by _____ seconded by _____
to approve Policy 5145.12, Search and Seizure.

Motion

10. Approve Travel Expenditures

A motion was made by _____ seconded by _____
to approve the travel expenditures for the 2021-2022 school year as required by the Chapter 53 revisions to C.18A:11-12.

On roll call, motion

11. Approve Minutes – December 20, 2021

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of December 20, 2021.

Motion

12. Approve Minutes – January 3, 2022

A motion was made by _____ seconded by _____
to approve the Reorganization Session Minutes of January 3, 2022.

Motion

13. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from December 21, 2021 through January 25,
2022 General Fund bill list of \$309,635.37 and Cafeteria Bill \$6,694.52.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of December 31, 2021 (Policy 6820).

Board Secretary

Date

14. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended December 31, 2021 and
the A-149 Treasurer’s of School Monies Report for the month ended December 31, 2021 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary’s monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended in
violation of NJAC 6A:23A-16.10(c).

Motion

Old Business

New Business

Upcoming Meetings

February 7, 2022 Committee Meetings

February 22, 2022 Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion