

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT AGENDA FOR REGULAR MEETING –February 22, 2022

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building. This meeting will commence at 7:00 P.M. and will be held remotely. The public will be able to access the agenda, as well as electronically view and participate in the public portion of the meeting via a link posted on the District's website at www.knowltonschool.com or by dialing in using the following phone numbers: 312-626-6799 or 929-205-6099 Webinar ID: 889 8840 4502

Passcode: 888144. Any members of the public wishing to submit written comments prior to the start of the meeting, must email such comment to the attention of the Board Secretary at brennanm@knowltonschool.com. Any such comments that are received by Tuesday, February 22, 2022 at 12 noon will be read aloud at the meeting for three minutes.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Superintendent's Report

Vice Principal's Report

Board Secretary's Report

Board President's Report

Committee Reports- Instructional, Finance, Facilities, Policy

Presentations- Knowlton Knight Awards and Teacher Spotlight

MOTIONS

1. Longevity Adjustment

A motion was made by _____ seconded by _____
to approve a longevity adjustment (completion of 34 years) for Allison Bickhardt, effective
February 2022 with a prorated increase (\$3000/\$500) as recommended by the
Superintendent.

On roll call, motion

2. Approve Stipend Payment

A motion was made by _____ seconded by _____
to approve payment of a \$3,000 stipend to Michael Brennan, School Business Administrator,
for the task of processing appropriate the ESEA grant for SY 21-22 and an additional grant.

On roll call, motion

3. Audit and Management Report

A motion was made by _____ seconded by _____
to accept the 2020-21 Audit and Management Report and the Annual Comprehensive
Financial Report:

Audit for the Year Ending June 30, 2021

Administrative Practices and Procedures	None
Financial Planning, Accounting and Reporting	None
School Purchasing Programs	None
School Food Service	None
Student Body Activities	None
Application for State School Aid	None
Pupil Transportation	None
Facilities and Capital Assets	None
Miscellaneous	None
Follow-up on prior year findings	Not Applicable

On roll call, motion

4. SEMI Waiver

A motion was made by _____ seconded by _____
to apply to the Executive County Superintendent for a SEMI Waiver for the 2022-2023
school year based upon the fact that the district will have 10 Medicaid eligible classified
students, based on the revenue projections provided by the Department of Education.

On roll call, motion

5. Approve Substitute

A motion was made by _____ seconded by _____
to approve the following substitute for the 2021-2022 school year, as recommended by the
Superintendent, pending the completion of required paperwork:
Deirdre Bassin

On roll call, motion

6. Approve Policy 2240

A motion was made by _____ seconded by _____
to approve revisions to Policy 2240 –Research, Evaluation and Planning.

Motion

7. Approve Social Studies Curriculum

A motion was made by _____ seconded by _____
to approve updates to the Social Studies Curriculum.

Motion

8. SSDS submission- Student Safety Data System Submission

A motion was made by _____ seconded by _____
to approve the submission of the SSDA for reporting period 1.

Motion

9. Approve Resolution

A motion was made by _____ seconded by _____
to utilize available funding from the State of New Jersey to study, develop and implement
new shared and regional services where and if fiscally beneficial and feasible.

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services
and School District Consolidation Study and Implementation Grants to assist local units
with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government
Services (DLGS) is tasked with administering these grant funds through the Local
Efficiency Achievement Program (LEAP); and

WHEREAS, \$2 million in LEAP Implementation Grant funds has been set allocated to support costs associated with school district consolidation studies; and

WHEREAS, Knowlton Township Board of Education has determined to evaluate whether (Blairstown Township School District, Frelinghuysen Township School District and Knowlton Township School District) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, Knowlton Township Board of Education has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED by the Knowlton Township Board of Education, that the Knowlton Township School District will apply for a LEAP Implementation Grant to support undertaking of a school district regionalization feasibility study on behalf of itself and other interested participating entities.

Motion

10. Approve Minutes – January 25, 2022

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of January 25, 2022.

Motion

11. Approve Transfers

A motion was made by _____ seconded by _____
to approve the attached 2021-2022 budget line-item transfers for the time period of January 26, 2022 through February 22, 2022 with a total of \$459.00 for Fund 11.

On roll call, motion

12. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from January 26, 2022 through February 22, 2022 General Fund bill list of \$377,844.94 and Cafeteria Bill \$8,091.87.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of January 31, 2022 (Policy 6820).

Board Secretary

Date

13. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended January 31, 2022 and the
A-149 Treasurer’s of School Monies Report for the month ended January 31, 2022 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary’s monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended in
violation of NJAC 6A:23A-16.10(c).

Motion

Old Business

New Business

Upcoming Meetings

March 7, 2022 Committee Meetings

March 22, 2022 Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion