

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT- AGENDA FOR REGULAR MEETING – August 23, 2022

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Correspondence

Mission Statement We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation- Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Superintendent's Report

Board Secretary's Report

Board President's Report

MOTIONS

Consent Motion Approval

A motion was made by _____ seconded by _____
to approve the use of a consent motion for the meeting.

Consent Motion

A motion was made by _____ seconded _____
to approve the following agenda items numbered 1 through 8 for the 2022-23 school year.

1. 2022-23 Appointments

A motion was made to appoint the following persons for the 2022-23 school year:

Americans with Disabilities Act (ADA) Coordinator – Jeannine DeFalco
Substance Awareness Coordinator – Joeline Groves
Anti-Bullying Specialist – Debbie Lennox
Anti-Bullying Coordinator – Dana Carroll
Acting Board Secretary for Emergency Purposes – Dana Carroll
Affirmative Action Officer – Dana Carroll
504 Committee Coordinator – Dana Carroll
North Jersey Municipal Employee Benefits Fund Commissioner – Michael Brennan
North Jersey Municipal Employee Benefits Fund Alternate – Jeannine DeFalco

2. New Hires

A motion was made to authorize Mrs. DeFalco, Superintendent, to hire new employee/s as needed for September start, to be approved by the board at the next regular meeting.

3. Approve Vice Principal Evaluation Tools for 2022-2023

A motion was made to approve the Multidimensional Principal Performance Rubric as the evaluation tool for 2022-2023.

4. Approve 2022-2023 Board Goals

A motion was made to approve 2021-22 Board Goals, as provided.

5. Emergency Crisis Plan

A motion was made to approve revisions to the district Emergency Crisis Plan for the 2022-2023 school year.

6. Approve Regular Session Minutes

A motion was made to approve the Regular Session Minutes of July 26, 2022.

7. Approve Mentoring Plan

A motion was made by _____ seconded by _____
to approve the 2022-2023 Mentoring Plan.

8. Equipment Disposal

A motion was made by _____ seconded by _____
to approve the disposal of used media equipment.

9. Stabilization Grant Application

A motion was made by _____ seconded by _____
to authorize the Superintendent to submit an application for the available Stabilization Aid grant
in the amount of \$90,000 due to unexpected budget items in the categories of staffing.

On roll call, motion

10. Approve 2022-2023 Transportation Contract Renewal

A motion was made by _____ seconded by _____
to approve the 2022-23 pupil transportation contract with B&K Dalrymple Inc. for \$79,563.65.

Route #1 \$41,731
Route #10 \$37,832.65

On roll call, motion

11. Approve IDEA Grant

A motion was made by _____ seconded by _____
to approve the following IDEA grant allocations for SY 22-23:
IDEA Basic \$50,900 Aide Salary/OT & PT
IDEA Preschool \$ 4,421 PSD Aide Salary/Instructional Supplies

On roll call, motion

12. Approve ESEA Grant

A motion was made by _____ seconded by _____
to approve the following ESEA grant allocations for SY 22-23:
ESEA Title I \$25,446 Aide Salary
ESEA Title II \$ 4,518 Professional Development

On roll call, motion

13. Approve Budget Line Transfers

A motion was made by _____ seconded by _____
to approve the 2022-2023 budget line item transfers for the time period of July 27, 2022 to
August 23, 2022 with a total of \$93.33 for Fund 11.

On roll call, motion

14. Approve Bills

A motion was made by _____ seconded by _____
to approve bills for payment as follows: \$325,352.71 for monthly bill list for July 27, 2022
through August 23, 2022.

On roll call, motion

15. Accept Secretary and Treasurer Reports

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended July 31, 2022 and the A-
149 Treasurer’s of School Monies Report for the month ended July 31, 2022 in compliance with
the NJAC 6A:23A-16.10(c)3. The Board of Education, after review of the Secretary’s monthly
financial report (appropriations section) and upon consultation with the appropriate district
officials, certifies that no major account or fund has been overexpended in violation of NJAC
6A:23A-16.10(c)4.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of July 31, 2022(Policy 6820).

Board Secretary Date

Old Business

New Business

Upcoming Meetings

September 12, 2022: Board Committee Meetings, 7pm
September 27, 2022: Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.