

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT-AGENDA FOR REGULAR MEETING – December 20, 2022

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation-

Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Correspondence

Superintendent's Report

Vice Principal's Report

Board Secretary's Report

Presentations – Mrs. Dana Carroll, Knowlton Knights

MOTIONS

1. Approve Nurse Substitute

A motion was made by _____ seconded by _____
to approve the following nurse substitute for the 2022-2023 school year, pending completion
of required paperwork as recommended by Superintendent.
Michelle Wood

Motion

2. Approve Field Trip

A motion was made by _____ seconded by _____
to approve the following 2022-2023 field trip contract.

Q-FT-05	Sterling Hill Mine Museum, Grade 4	\$575
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On roll call, motion

3. Approve Merit Goal

A motion was made by _____ seconded by _____
to recognize the designated qualitative Merit Goal #1 for the Superintendent, as stated in the
county approval letter dated September 29, 2022 has been achieved and to authorize
submission to the Executive County Superintendent for approval and authorization of
payment.

On roll call, motion

4. Approve Transfers

A motion was made by _____ seconded by _____
to approve the attached 2022-2023 budget line-item transfers for the time period of
November 23, 2022 through December 20, 2022 with a total of \$1,788.00 for Fund 11.

On roll call, motion

5. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows: Monthly bill list \$408,032.92.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of November 30, 2022 (Policy
6820).

Board Secretary

Date

6. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended November 30, 2022 and
the A-149 Treasurer’s of School Monies Report for the month ended November 30, 2022 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary’s monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended in
violation of NJAC 6A:23A-16.10(c).

Motion

7. Approve Minutes

A motion was made by _____ seconded by _____
to approve the Regular Minutes of November 22, 2022.

Motion

Old Business

New Business

Upcoming meetings

***Reorganization Meeting, Monday, January 3, 2022, 7pm**

Regular January Board Meeting TBD

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion