

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING -January 24, 2023

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation- Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Correspondence

Superintendent's Report and Certificates of Appreciation

Vice Principal's Report/Knowlton Knight Presentations

Board Secretary's Report

Board President's Report

Committee Reports – Community Outreach, Facilities, Instructional, Policy and Finance

MOTIONS

1. Approve Maternity Leave Date Change

A motion was made by _____ seconded by _____
to approve a date change for maternity leave, under the conditions of the KTEA contract and FMLA from Maureen Plunkett beginning February 21, 2023 through the end of the school year, as recommended by the Superintendent.

On roll call, motion

2. Approve SSDS-Student Safety Data System Submission

A motion was made by _____ seconded by _____
to approve the submission of the SSDA for reporting period 1.

Motion

3. Approve Substitute

A motion was made by _____ seconded by _____
to approve the following substitute for the 2022-2023 school year, as recommended by the Superintendent, pending the completion of required paperwork:
Margaret Seme

On roll call, motion

4. Approve Field Trip

A motion was made by _____ seconded by _____
to approve the following 2022-2023 field trip contract:

Q-FT-06	Turtle Back Zoo- Kindergarten	\$600
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On roll call, motion

5. Approve Budget Line-Item Transfers

A motion was made by _____ seconded by _____
to approve the attached 2022-2023 budget line-item transfers for the time period of December 21, 2022 to January 24, 2023 with a total of \$2,380.00 for Fund 11.

On roll call, motion

6. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from December 21, 2022 through January 24, 2023 General Fund bill list of \$344,480.50 and Cafeteria Bill \$5,017.61.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of December 31, 2022 (Policy 6820).

Board Secretary

Date

7. *Accept Report of the Secretary and Report of the Treasurer*

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary's Report for the month ended December 31, 2022 and the A-149 Treasurer's of School Monies Report for the month ended December 31, 2022 in compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c).

Motion

8. *Approve Minutes – December 20, 2022*

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of December 20, 2022.

Motion

9. *Approve Minutes – January 5, 2023*

A motion was made by _____ seconded by _____
to approve the Reorganization Session Minutes of January 5, 2023.

Old Business - February 2- Warren CSBA Winter Meeting: Understanding Audits and Other School Finance Issues. Information to register was sent via email.

New Business

Upcoming Meetings

February 13, 2023 Committee Meetings

February 28, 2023 Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion