

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT AGENDA FOR REGULAR MEETING –

Rescheduled to March 13, 2023

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation- Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Correspondence

Superintendent's Report

Vice Principal's Report - Presentations- Knowlton Knight Awards/Spelling Bee

Board Secretary's Report

Board President's Report

Committee Reports- Instructional, Finance, Facilities, Policy

MOTIONS

1. SEMI Waiver

A motion was made by _____ seconded by _____
to apply to the Executive County Superintendent for a SEMI Waiver for the 2023-2024 school year based upon the fact that the district will have 10 Medicaid eligible classified students, based on the revenue projections provided by the Department of Education.

On roll call, motion

2. Approve Audit and Management Report

A motion was made by _____ seconded by _____ to accept the 2021-22 Audit and Management Report and the Annual Comprehensive Financial Report:

Audit for Year Ending June 30, 2022

Administrative Practices and Procedures	None
Financial Planning, Accounting, and Reporting	None
School Purchasing Programs	None
School Food Service	None
Student Body Activities	None
Application for State School Aid	None
Pupil Transportation	None
Facilities and Capital Assets	None
Miscellaneous	None
Follow-up on prior year findings	Not Applicable

On roll call, motion

3. Approve Tri-County Behavioral Care Agreement

A motion was made by _____ seconded by _____
to approve a contractual agreement between Knowlton Township School District and Tri-County Behavioral Care, LLC for referring and providing School Clearance Assessment services.

On roll call, motion

4. Approve Hire

A motion was made by _____ seconded by _____
to offer an employment contract to Sandra Johnston as a leave replacement teacher with a salary of \$24,802.40 through the end of the 2022-2023 school year.

On roll call, motion

5. Approve Merit Goal

A motion was made by _____ seconded by _____
to recognize the designated quantitative Merit Goal #2 for the Superintendent, as stated in the
county approval letter dated September 29, 2022 has been achieved and to authorize
submission to the Executive County Superintendent for approval and authorization of
payment.

On roll call, motion

6. Approve Field Trips

A motion was made by _____ seconded by _____
to approve the following 2022-2023 field trip contracts.

Q-FT-07	DaVinci Science Center	B&K Dalrymple
Q-FT-08	Imagi Nation	B&K Dalrymple
Q-FT-09	Sandy Hook	Snyder Bus Co.
Q-FT-10	Holocaust Museum	Snyder Bus Co.

On roll call, motion

7. Approve Preliminary Calendar

A motion was made by _____ seconded by _____
to approve the 2023-2024 preliminary calendar.

Motion

8. Approve Policy 5131.6

A motion was made by _____ seconded by _____
to approve revisions to Policy 5131.6 – Drugs, Alcohol, Tobacco.

Motion

9. Approve Policy 5131.7

A motion was made by _____ seconded by _____
to approve revisions to Policy 5131.7 – Weapons and Dangerous Instruments.

Motion

10. Approve Minutes – January 24, 2023

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of January 24, 2023.

Motion

11. Approve Transfers

A motion was made by _____ seconded by _____
to approve the attached 2022-2023 budget line-item transfers for the time period of January
25, 2023 through February 28, 2023 with a total of \$8,535.00 for Fund 11.

On roll call, motion

12. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from January 25, 2023 through February 28, 2023
General Fund bill list of \$645,534.43 and Cafeteria Bill \$6,948.44.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of January 31, 2023 (Policy 6820).

Board Secretary

Date

13. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary's Report for the month ended January 31, 2023 and the
A-149 Treasurer's of School Monies Report for the month ended January 31, 2023 in
compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the
Secretary's monthly financial report (appropriations section) and upon consultation with the
appropriate district officials, certifies that no major account or fund has been overexpended in
violation of NJAC 6A:23A-16.10(c).

Motion

Old Business

New Business

Upcoming Meetings

March 28, 2023 Board Meeting, 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion