

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

AGENDA FOR REGULAR MEETING – May 23, 2023

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation- Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Correspondence

Superintendent Report

Vice Principal Report -Knowlton Knight Awards

Board Secretary Report

Board President's Report

Committee Reports- Policy, Instructional

MOTIONS

1. Accept Safety Grant

A motion was made by _____ seconded by _____
to accept the NJSIG safety grant in the amount of \$2,000.

On roll call, motion

2. Approve Climate Awareness Education Grant

A motion was made by _____ seconded by _____
to accept the Climate Awareness Education-Reissue grant from the NJDOE in the amount of \$6,600.

On roll call, motion

3. Approve Submission of SOA

A motion was made by _____ seconded by _____
to approve the submission of the Statement of Assurance for the continuance of the current Comprehensive Equity Plan for the 2023-24 school year.

Motion

4. Approve Physical Therapy Provider

A motion was made by _____ seconded by _____
to approve Allison Peck, P.T. as the 2023-24 Physical Therapy Service Provider at the rate of \$89.00 per hour, as recommended by the Superintendent.

On roll call, motion

5. Approve Occupational Therapy Provider

A motion was made by _____ seconded by _____
to approve Kathleen DiFebo Occupational Services, LLC, as the 2023-2024 Occupational Therapy Service Provider at the rate of \$82 per hour, as recommended by the Superintendent.

On roll call, motion

6. Appoint World Language Coordinator

A motion was made by _____ seconded by _____
to appoint Juliana Goncalves to the position of World Language Coordinator for the 2023-2024 school year, with a stipend rate of \$45 per hour not to exceed 12 hours per week, as recommended by the Superintendent.

On roll call, motion

7. Approve 2023-2024 Mini School Bus Driver

A motion was made by _____ seconded by _____
to approve the hiring of Teresita Fama, mini school bus driver for the 2023-2024 school year, at a daily rate of \$165, as recommended by the Superintendent.

On roll call, motion

8. Approve Extended School Year Staff

A motion was made by _____ seconded by _____
to approve summer staffing for our 2023 Extended School Year programming as follows:
Paraprofessionals/Teachers/Substitutes, as recommended by the Superintendent.

Colleen Apgar - T	Alexa Korinis - P
Allison Bickhardt - P	Alison Occhifinto - P
Torey Capano - P	Susan Perry -T
Jamie Ferrara -P	Emily Slack- P
Sandy Johnston -S	Katelyn Toth –T
	Larissa Walsh - S

On roll call, motion

9. Approve Extended School Year Services Staff

A motion was made by _____ seconded by _____
to approve the following individuals for the 2023 Extended School Year services staff as
recommended by the Superintendent:

Ashlee Garo	Nurse
Beth Ann Hendershot	Nurse
Christina Kuriakose	Nurse
Helen Hill	Speech Therapist

On roll call, motion

10. Teacher Evaluation Model for 2023-2024

A motion was made by _____ seconded by _____
to approve the adoption of Charlotte Danielson’s Teacher Evaluation Model and Rubric for
the 2023-2024 school year.

Motion

11. Vice Principal Evaluation Model for 2023-2024

A motion was made by _____ seconded by _____
to approve the adoption of the Multidimensional Principal Performance Rubric for the 2023-
2024 school year.

Motion

12. Approve Legal Reference Updates for 4111.1/4211.1

A motion was made by _____ seconded by _____
to approve the updated legal references for Policy 4111.1/4211.1-
Nondiscrimination/Affirmative Action.

Motion

13. Approve Updates for Policy 4113

A motion was made by _____ seconded by _____
to approve the updated Policy 4113, Assignment; Transfers.

Motion

14. Approve Updates to Policy 4112.2

A motion was made by _____ seconded by _____
to approve the updated Policy 4112.2, Certification.

Motion

15. Year-End Transfers and Appropriations

A motion was made by _____ seconded by _____
to authorize the Superintendent to make line item transfers and appropriations as needed during the month of June and to authorize payment of year-end invoices all of which will be approved by the Board of Education at the next board meeting.

On roll call, motion

16. Approve Transfers

A motion was made by _____ seconded by _____
to approve transfers in the amount of \$19,431.75 from Fund 11.

On roll call, motion

17. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows: Monthly bill list \$430,538.91 and Cafeteria bill list of \$4,925.88.

On roll call, motion

Monthly Certification

Pursuant to NJAC 6A:23A-16.10(c)3, I certify that no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4 as of April 30, 2023(Policy 6820).

Board Secretary

Date

18. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Reports for the month ended April 30, 2023 and the A-149 Treasurer of School Monies Report for the month ended April 30, 2023 in compliance with the NJAC 6A:23A-16.10(c)3. The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate

district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c)4.

Motion

19. Approve Minutes

A motion was made by _____ seconded by _____
to approve the regular session minutes from April 25, 2023.

Motion

Old Business - *Superintendent evaluation has been emailed to all BOE members for review
*Healthy Kids program

New Business

*Board Retreat Date – correspond with July meeting date – 7-31-23
*2023-2024 Board Calendar for meeting dates

Upcoming Meetings

June 12, 2023 Workshop

June 27, 2023 Board Meeting

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion