

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT- AGENDA FOR REGULAR MEETING – August 22, 2023

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Correspondence

Mission Statement We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self-advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation- Public participation shall be governed by BOE Policy 1120.1 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or their designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Superintendent's Report

Board Secretary's Report

Board President's Report

Executive Session

Be it hereby resolved by _____ seconded by _____
At ____ PM pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold an Executive Session for the duration of approximately 15 minutes regarding:
Information share

It is expected that discussion undertaken in executive session will result in no action taken.

The meeting re-opened to the public at ____ PM.

MOTIONS

Consent Motion Approval

A motion was made by _____ seconded by _____
to approve the use of a consent motion for the meeting.

On roll call, motion

Consent Motion

A motion was made by _____ seconded _____
to approve the following agenda items numbered 1 through 11 for the 2023-24 school year.

1. 2023-24 Appointments

A motion was made to appoint the following persons for the 2023-24 school year:

Americans with Disabilities Act (ADA) Coordinator – Jeannine DeFalco
Substance Awareness Coordinator – Joelene Groves
Anti-Bullying Specialist – Debbie Lennox
Anti-Bullying Coordinator – Dana Carroll
Acting Board Secretary for Emergency Purposes – Dana Carroll
Affirmative Action Officer – Dana Carroll
504 Committee Coordinator – Dana Carroll
North Jersey Municipal Employee Benefits Fund Commissioner – Michael Brennan
North Jersey Municipal Employee Benefits Fund Alternate – Jeannine DeFalco

2. Approve Vice Principal Evaluation Tools for 2023-2024

A motion was made to approve the Multidimensional Principal Performance Rubric as the evaluation tool for 2023-2024.

3. Approve 2023-2024 Board Goals

A motion was made to approve 2023-24 Board Goals, as provided.

4. *Emergency Crisis Plan*

A motion was made to approve revisions to the district Emergency Crisis Plan for the 2023-2024 school year.

5. *Approve Regular Session Minutes*

A motion was made approve the Regular Session Minutes of July 31, 2023.

6. *Approve Mentoring Plan*

A motion was made by _____ seconded by _____
to approve the 2023-2024 Mentoring Plan.

7. *Approve updated Annual Notice of Meetings*

A motion was made to approve the updated annual notice of meetings for the remainder of 2023.

8. *Approve Policy 2419*

A motion was made to approve Policy 2419- School Threat Assessment Teams.

9. *Approve Policy 1642.01*

A motion was made to approve Policy 1642.01 – Sick Leave.

10. *Approve Fall Practicum with Kean University*

A motion was made to approve Cindy Conklin, RN to complete required hours for her graduate school nurse certification.

11. *Approve the updated Board of Education Meeting dates*

A motion was made to approve the updated Board of Education meeting dates for September – December 2023.

On roll call, motion

12. *Approve Stipend*

A motion was made by _____ seconded by _____
to approve a \$3,000 stipend for the task of processing the ESEA/ESSER Grants for SY22-23 by our selected Grants Coordinator and/or Business Administrator for the task of application, completion, submission, processing and all necessary reports associated with the grant process plus one new additional grant that benefits the student learners.

On roll call, motion

13. Approve IDEA Grant

A motion was made by _____ seconded by _____
to approve the following IDEA grant allocations for SY 23-24:
IDEA Basic \$54,616 Salary/OT & PT
IDEA Preschool \$ 6,439 PSD Aide Salary/Instructional Supplies

On roll call, motion

14. Approve ESEA Grant

A motion was made by _____ seconded by _____
to approve the following ESEA grant allocations for SY 23-24:
ESEA Title I \$28,743 Aide Salary
ESEA Title II \$ 14,919 Aide Salary/ Professional Development

On roll call, motion

15. Approve Special Education Tuition Contract Agreement

A motion was made by _____ seconded by _____
To approve a Special Education Tuition Contract for student 2083 in the amount of \$2,800 per month for the 2023-2024 school year with Great Meadows Regional School District.

On roll call, motion

16. Approve Budget Line Transfers

A motion was made by _____ seconded by _____
to approve the 2022-2023 budget line item transfers for the time period of July 31, 2023 to August 22, 2023 with a total of \$4,714.60 for Fund 11.

On roll call, motion

17. Approve Bills

A motion was made by _____ seconded by _____
to approve bills for payment as follows: \$135,065.10 for monthly bill list for July 31, 2023 through August 22, 2023.

On roll call, motion

