



# Parent – School Communication – Email

*Join us in our continued effort to GO GREEN and reduce the amount of paper in student backpacks*

September 2018

Dear Parent/Guardian:

We are continuing to promote a “Go Green” spirit and reduce the amount of paper we send home in student backpacks during the school year. It is estimated that this will save nearly 2,000 hours per year in sorting and handling of these materials as well as trees/paper, and result in more efficient use of tax money. Our web page will be where all district, school newsletter and community news will be posted. The link appears on our district homepage: - [www.knowltonschool.com](http://www.knowltonschool.com). We updated our website during the spring so please make sure you are looking at our new website which features a royal blue border. Deleting your browsing history and refreshing the page will enable you to access the new site.

It is also important that we update email addresses in our computer so that parents don’t miss any urgent notifications. Please provide us with an email address or addresses that you wish to have the school send notifications to.

Occasionally urgent notices may be sent home with all students and posted online. Also, teachers will continue to send home assignments and materials, so be sure to check your child’s backpack nightly for these items.

Sincerely,

Jeannine DeFalco  
Superintendent

---

**Please provide the email address(es) you wish for school notifications to be sent. Remember to return this form to your child’s teacher by Monday, September 10<sup>th</sup>. Please print clearly. Thank you!**

Email address to send notifications: \_\_\_\_\_  
(Please print clearly)

\_\_\_\_\_

Child’s Name(s) \_\_\_\_\_ Teacher’s name(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

**PLEASE RETURN NO LATER THAN MONDAY, SEPTEMBER 10TH. THANK YOU.**